

Date Assigned	Strategic Priority	Item	Response	Staff Assignment	Status
	MSIS	Need to understand the next steps and timeline/process for the bike share regulations. Need to try to wrap up by Summer 2018. Additionally, the mayor would like to "see" the data collected during the pilot program.	<p>Update 5/10 -- The briefing and agenda date have been moved to June.</p> <p>(OLD- 4/12) Council was briefed on May 16th on potential regulations and the motorized scooter ordinance repeal was voted on May 23rd. MSIS Committee has been briefed on possible regulations and the final set of regulations are still in development.</p> <p>(OLD) Staff briefed the MSIS Committee on February 26th on how the trial period went, provided recommendations, and requested Council direction on how to proceed. The Committee decided to allow bike share companies to continue operating only if they enter into formal agreements with the City. This agreement will include requirements to address the current primary issues such as where and how the bikes can be parked, company response times, and how long the bikes can sit before being moved, etc. A fee structure for the use of City rights of way will be included in the agreement. The intent is to have these agreements finalized within the next thirty days. Staff is working with the bike share companies and Downtown Dallas Inc. to identify locations for parking corrals for the bikes in the downtown area. This is intended to be a test of concept trial to determine if similar parking strategies can be replicated throughout the City.</p> <p>Staff intends to brief the MSIS Committee again later this year and report on how the program has progressed since the February</p>	Majed	Recommend Closing
3/14/2018	MSIS	What is our policy at the landfill regarding tires? Is there is an opportunity for a waiver for a person/group that would like to clean up tires for us? Mr. Crafton wants to clean up the Trinity for us. How can we advance or work with him and/or others?	<p>Update # 2 - 5/11 His concern is an old closed landfill near his Dallas Fish and Hunting Club property at 2411 Dowdy Ferry Road. The landfill is outside the city limits on the bank of the Trinity River. He says that when the river floods, the water washes out trash and tires and exposes more of the landfill. He has spoken with the Dallas County Fire Marshall concerning the condition of the landfill. He wanted to know if there was anything the City could do about cleaning up or resealing the landfill. We will schedule meeting with him or his club manager next week to view the landfill site. Since this site is outside the city, Dallas County and the TCEQ will be contacted to resolve the landfill issues. Trinity Watershed Management and the City's Office of Environmental Quality will provide assistance to these two agencies as this concern is resolved.</p> <p>Update #1 - 5/7 Staff has attempted to contact Mr. Crafton but has been unable to speak directly to him at this time. (Old) The current Sanitation Policy is to allow residents to bring up to 6 tires (less than 25" in diameter) to us for free annually (transfer stations or landfill). The limit of 6 is consistent with City Code – Chapter 18 (Article V) Sec 18-62 (Transporting scrap tires), which essentially states that not more than six scrap tires should be transported at the same time in the same vehicle without a person being registered as a Scrap Tire Transporter and the vehicle having a valid transporter decal. Outside of allowing 6 free tires, Sanitation's McCommas Bluff Landfill charges \$25/ton for waste, including tires, and tires cannot exceed 25" in diameter. • Sanitation Services does not get directly involved in the coordination of community clean-up efforts, but will assist other City departments (Code, TWM) who work with community organizations and/or residents related to clean-ups, including landfill disposal and tire recycling/disposal. As enterprise fund, Sanitation will charge other city departments for their usage of the landfill, including other disposal options (such as contracted tire recycling/disposal). Sanitation Services recommends that all community clean-ups, including tire clean ups from water bodies, be coordinated with the appropriate department. Outside of any general risk or environmental related issues of others working in regulated "Waters of the U.S.", there should be coordination to ensure that an individual property owner is not trying to clean up their property or other private property, with free disposal, under the pretext of a community clean up. Trinity Watershed Management has an established contract for removal of scrap tires from the Trinity River. Staff performs inspections of the river as part of routine inspections and response to citizen inquiries. This contract is currently active and will be re-bid later this year for services over a three year period. On average, 53,000 tires are removed from the Trinity River through this contract. Scrap tires that are found on the banks of the river, creeks and sumps are removed by staff.</p>	Jody	Open
1/17/2018	MSIS	High Speed Rail: Old Reunion Parking Garage Does HSR team have to acquire the garage for the project?	(NEW) The parking garage is a City-owned asset (Convention Center). It has been part of the preliminary discussion around the DFW Core Express route, but is not part of the HSR station plan.	Majed	Recommend Closing
1/17/2018	ENV	Henderson Street Project: Need information and guidance for the Mayor. How does the bond money relate to the project? Should we spend bond money without the project?	(NEW) The bond funds are tied to resurfacing and Complete Street-type improvements, which are fully designed. Construction is pending resolution of the developer case for the two blocks within the project limits. In the event the developer case cannot be resolved, the resurfacing will move forward, but the design for the Complete Street improvements may have to be revised (funding is projected to remain).	Majed	Recommend Closing

1/17/2018	MSIS	Bike Company 1. Can the City do an RFP and limit the number of companies? 2. Or should it be regulations and limit the number of bikes and rules?	(NEW - 5/10) The current strategy is to create a pricing structure that will discourage the bike vendors from having an excessive number of bikes that are not being regularly used. (NEW) An RFP can be used as part of the permit process to limit the number of bike share companies, and the number of bikes per company can also be limited. The primary issue does not appear to be the number of companies, but the number of total bikes deployed throughout the City and the way in which they are being managed. Limiting the number of bikes may provide the greatest flexibility as it supports an open market and can be adjusted if the number is too high or too low.	Majed	Recommend Closing
	ENV	(NEW) Economic Development Online Tool: feasibility of implementing one similar to San Antonio mapping tool?		Raquel	Open
	HSN	Homeless Plan: City needs a plan that covers short/medium/long term goals and the LGC's role	(NEW) Staff has begun drafting a strategic plan and will collect feedback from the Citizen Homeless Commission, the local government corporation (LGC) for its final development. The LGC is scheduled to have its third meeting on February 16th and is still defining its priorities and role in the homeless response system. OHS expects to have a homeless plan in place by June 2018 incorporating data reported from the Continuum of Care's State of the Homeless Address and the Annual Homeless Assessment Report.	Nadia	Open
	QOL	Convention Center Management	Staff will present a preliminary overview of the privatization of the convention center by Spring 2018.	Joey	Open
	GPFM	Asset Audit: Provide an update	<ul style="list-style-type: none"> The project is on track with prior updates. Sustainable Development and Construction will name a project manager for this project, who will coordinate with CIS on the technology piece, and will draft and coordinate a policy to ensure this database is the official system of record for the City and is maintained. CIS built a prototype database and loaded in available data. The project team continues to refine the design of the database. The data we have is incomplete, and in some cases inaccurate. The PM will work with departments to cleanse and validate the data. This will take significant time. Ultimately, when we have a complete and accurate database, the City Controller's Office will work with our auditors to determine any necessary changes to the asset values in our financial system. As of now, the auditors are signed off on the data we are using. However, we always welcome opportunities to update data, and will do so when we feel that this data will be a material improvement over the data we are using. Our next monthly status meeting is Friday April 30. 	Elizabeth	Open
	GPFM	Civil Service	Chief of Staff will take over HR in 1st Quarter of 2018 and will analyze the current functions and provide a go-forward approach.	Kim	Open
	MSIS	Lighting in South Dallas	<p>(NEW) Staff is testing LED smart light fixtures to develop specifications for such lights. Staff will coordinate with the Office of the Bond Program to implement these specifications and install LED smart lights with bond projects.</p> <p>Subject to funding: Staff has conducted surveys of the southern sector and identified the following locations where additional streetlights can be installed:</p> <ul style="list-style-type: none"> South Loop 12/W Ledbetter Dr. – Marvin D Love Freeway to SRL Thornton Freeway – \$14,400 Red Bird Lane – Marvin D Love Freeway to SRL Thornton Freeway – \$9,000 Simpson Stuart Road – S Lancaster Road to South Central Expressway – \$205,000 Great Trinity Forest Way – Jim Miller to I-45 – Pending estimate <p>Convert existing freeway lighting to LED at the following locations:</p> <ul style="list-style-type: none"> I-20/I-35E Interchange LBJ East The Canyon (I-30) Spur 408 	Majed	Recommend Closing
	HSN	Teen Pregnancy Initiative Funding (\$300K)	<p>(NEW) Two responses were received to the RFCSP and have been evaluated by committee. The buyer review has been completed and a recommendation made to the Office of Community Care. OCC will present the recommendation at HSN in May, and hopes to have the contract before council for approval that month.</p> <p>(OLD) The Request for Competitive Sealed Proposals (RFCSP) were advertised on both January 11 & 18, 2018. The bid to procure the funds is currently open and responses are due February 8th. Staff anticipate the contract coming to the Human & Social Needs Committee in March and City Council in April.</p>	Nadia	Open

	QOL	American Airlines Center Contract Negotiations	<p>The City has a 30-year lease with Center Operating Company (COC), approved 12/10/1997. The facility is City-owned, opened in 2001, and the construction debt is paid. The lease agreement is attached and the City receives a \$3.4 million annual base rent payment from COC which is deposited into the Convention Center Fund and transferred to the general fund annually.</p> <p>The COC, in turn, has agreements with the teams that play at American Airlines Center. The City does not have a role in negotiating those agreements with the teams.</p> <p>However, our COC lease does have a limitations section (15.1, page 34, in the attachment) to protect AAC from competition by any new facilities that the teams may try to build. Staff has requested the City Attorney's Office's assistance in clarifying those terms.</p>	Joey	Open
	QOL	<p>(NEW) Downtown Parks Coordination and Construction</p> <ul style="list-style-type: none"> - Develop City construction and implementation team - Prepare parks development and management agreements, timeline and deliverables 	<p>OVERALL</p> <ul style="list-style-type: none"> • Master agreement with Parks for Downtown Dallas (PfDD) – on Council Agenda for consideration May 23, 2018 (Covers Carpenter Park, Harwood Park, and West End Plaza) • Briefed to Park Board on April 19, 2018, approved May 3, 2018 • Briefed via memo to QoLAC on May 14, 2018 • PfDD providing \$45.1M in capital funding match, City of Dallas providing \$39.4M from 2006 and 2017 Bond Funds <p>PACIFIC PLAZA</p> <ul style="list-style-type: none"> • Ground breaking April 17, 2018 • Project cost - \$15M • Project acreage – 3.4 acres • Landscape Architect - SWA • Estimated construction completion – October 2019. Site work has begun <p>WEST END PLAZA</p> <ul style="list-style-type: none"> • Project cost - \$17.2M (\$8.6M for land acquisition) • Project acreage – .78 acres • Estimated construction time – 15 months • PfDD will manage the design and construction, using land reimbursement towards the development costs • Design firm of James Corner Field Operations (developed High Line in NYC) selected as Landscape Architect. Design work expected to be completed in May 2019. <p>HARWOOD PARK</p> <ul style="list-style-type: none"> • Project cost - \$27.02M (\$11.7M for land acquisition) • Project acreage – 3.8 acres • Estimated construction timeframe – 24 months • Landscape Architect – Ten Eyck Landscape Architects. Design work expected to be completed in December 2018. <p>CARPENTER PARK</p>	Joey	Open
11/1/2017	MSIS	<p>Zoning Processes, Timing, Deferrals</p> <ul style="list-style-type: none"> - What can we do to communicate better with Council regarding zoning? - What can be done to improve the referral process and improve the flow and consistency? 	<p>Current process:</p> <ol style="list-style-type: none"> 1) Staff copies City Council offices on early notifications of zoning cases as soon as they are filed; 2) Staff sends letters to applicants after CPC action encouraging them to contact City Council offices to find out if Council has any questions; 3) Staff contacts City Council offices after the release of each agenda and offers to meet with Council on upcoming cases if desired. <p>Process improvement:</p> <ol style="list-style-type: none"> 4) Staff will begin notifying City Council of CPC action on a case in their district immediately after the CPC action date. 	Majed	Recommend Closing
11/1/2017	HSN	<p>Opioid Epidemic</p> <p>Is there a way to collect data on 10 year history of prescription sales in Dallas to determine if there are any trends?</p>	<p>(NEW) After two open records request to the Texas State Board of Pharmacy, staff received the Opioid data related to prescription sales in Dallas. The attachment provides retrievable data for 2015-2017.</p> <p>(OLD) Per North Texas Poison Center, the Pharmacy Board of Texas store this type of data. Staff will submit a request to the Pharmacy Board of Texas to obtain a 10 year history of Opioid prescription sales in Dallas this week.</p>	Nadia	Open
11/1/2017	ENV	<p>Rental Rehabilitation Program</p> <p>How can the Mayor highlight the program as a long-term strategy to assist with affordable housing?</p>	<p>This policy will be explored with the stakeholders as part of the broader Housing Policy. The COD has not had a rental rehab program. Staff is prepared to present examples of how these programs operate successfully in other cities. The MVA has identified areas where otherwise stable markets are being destabilized by old multi-family properties that need to be repositioned through modernization and refinancing.</p>	Raquel	Open

	QOL	Chapter 27 - Apartment Inspections - Review the registration/notification process - Communication issues and differentiating between property management and property owners - Penalties per units has increased and the fee structure needs to be reviewed - Timeline to cure deficiencies is shorter - Want an understanding of lack of progress with all the high impact landlords and their agreement to register their properties as Mayor had them agree to.	Staff is working with Vana to determine the specifics of the request for review since the Chapter has not been modified since January 2017.	Raquel	Open
	ENV	Hybrid Model for GrowSouth: Provide a draft and organization impact by 12/15/17	Raquel met with Vana on 12/1 and is working on a draft.	Raquel	Open
	ENV	Cedar Crest Golf Course: what is the path forward? What is the City's Plan B to get this property redeveloped?	CAO has advised that the Real Estate folks should continue to acquire property under the conditions set forth on the bond package: for the development of the DPD training facility. Staff cannot discuss Plan B further without CAO.	Raquel	Open
	ENV	HMK: Has the City developed a long-term strategy with DHA to address issues like this in the future?	No update on strategy. There is no prioritization of vouchers for this by DHA as of now. DHA requires that City acknowledge that our governmental action causes displacement rather than accept that substandard housing conditions is the priority category as allowed by HUD.	Raquel	Open
	ENV	Amazon: What are the next steps and process timelines?	The proposal was submitted. Staff cannot provide response in Matrix.	Raquel	Open
	ENV	DFW Airport Economic Development & Free Trade Zones	Raquel, Courtney and Sean are scheduled to meet end of December. Will provide update following that meeting.	Raquel/Mark Duebner	Open
	ENV	Asset Management System: What's next? When do we provide the detailed plan?	<p>(NEW) The City Council approved a 5-year Software as a Service hosting contract with IBM in January 2018, to provide licenses, technical support and maintenance for both applications into 2023.</p> <p>IBM Capital Project Management (Tririga) implementation has been configured and activated across PBW, TRN, TWM, EBS and PKR departments as of January 2018. Tririga provides Capital Asset Project Management tools, now common across departments, and is functionally replacing legacy systems (CapPro, EPIC, DMenu/CIMIS, E-Builder) and interfacing with City of Dallas financial system. DWU is the one remaining department for conversion, and this is scheduled to occur during the summer of 2018.</p> <p>Asset, Work Order and Inventory Management (Maximo) configuration is underway across all phase 1 departments (Plant/Facility Assets of DWU, TWM and EBS). These Phase 1 departments are scheduled to 'Go-Live' starting during the summer of 2018 over a 16-month period into 2020. Remaining City Departments (Distributed Assets of: DWU, TWM, PBW, TRN, PKR, CCS, CES, OEM, SAN, CCO, OFS, BMS, BDPS, DPD, DFR, and HSG) are planned to develop configurations and 'Go-Live' starting in the spring of 2019 through completion in the summer of 2020 At completion of phase 2, all City departments that conduct capital asset projects, asset, work order, inventory, scheduling and maintenance management will be operating through common systems, using common tools, gaining transparent real-time analysis, predictive capacity, query, reporting and audit capability.</p> <p>(OLD) Our Enterprise Asset Management Program is systematically unifying departmental operational use and tracking of City assets while better informing lifecycle sustainment, prioritization, and project management of critical infrastructure assets. We are implementing two IBM off-the-shelf applications (Maximo & Tririga), to fit departmental functions, work-flows and structures in connection to Citywide functions, operations and financial processes, customer response and service requirements.</p>	Elizabeth/Jody	Open

	PS	\$5M donation to DPD: How would we plan to spend it? What do we want to with it if we get it?	<p>DPD is in need of major technology upgrades. The upgrade of technology would allow the officers to become more efficient and effective. Technological upgrades to the Fusion Center and video camera systems are necessary. The department would utilize this funding for an analysis and implementation of technology upgrades such as:</p> <ul style="list-style-type: none"> RMS Upgrades Facial Recognition Software Shot Spotter Equipment Increased Surveillance Cameras Cop Logic on line reporting Upgraded and increased technology in the Fusion Center. <p>Additional funding could be used to set up a backup 911 call center and Training Room</p> <p>Creation of a backup 911 call center that would also serve as a training room for new hires, and continued education requirements for licensing. This call Center would be a standalone backup center in case the city experienced an outage at the main 911 call center. This would be at a remote location on a different power grid that would allow for a quick transition for 911 calls to be answered and emergency units dispatched from this alternate center in case of emergency related to weather, natural disaster, terrorist activity or other unforeseen disruption.</p>	Jon	Recommend Closing
	ENV	Opportunity Dallas: Have we met with them and what do they want from us? What is our response	Hardcopy provided by TC from Raquel.	Raquel	Open
	QOL	Green Space Plan: Do we have a plan?	<p>We need a comprehensive plan and will work toward that result. The following is the interim activity underway.</p> <p>Staff is not aware of any existing plan specific to green/open space, although various plans and regulations address green/open space. This issue touches on not just Park & Recreation, but also Sustainable Development & Construction, Planning & Urban Design, and Trinity Watershed Management. ELT Staff met a couple of weeks ago to discuss. Staff is Planning a follow-up meeting with The Trust for Public Land to review a GIS tool they are developing which could be helpful in more data-driven decisions for open space goals in our various plans and departments.</p>	Joey/Majed	Closed
	ENV	University Hills TIF – 2 issues	<p>Councilman Atkins would like to remove the 2006 & 2012 bond funds committed to the Wheatland Road project \$3.66 million for drainage improvements. He indicated this would only leave him with \$300k in bond funding for eco dev. The second issue is the developer has not provided updated project pro-formas and cost estimates and corresponding market analysis. He indicated on Wednesday at the council meeting that he would provide those in short order. This notwithstanding it will be hard to fill the \$3.66 million gap if the amount is removed in addition to any project gap.</p> <p>The drainage improvement project on Wheatland Road also impacts the mental health facilities project in the Education Corridor.</p>	Raquel	Closed
	ENV	Red Bird Mall	Residential underwriting completed; gap is too large because all the infrastructure is front loaded. Asked Peter for information on Hotel so that infrastructure gap is more appropriately spread among the phases.	Raquel	Open
	ENV	Square 67	No update from developer but CM Thomas said on 12/1 that the developer is closing on acquisition this month.	Raquel	Open
	ENV	TIF Program Review and revisions proposed – Revisions approved by CC.	<p>601 Elm – Staff just learned from CM Medrano on 12/1 that developer has been talking with Karl Stundins and was told there wasn't funding for her project. I've requested information from Dept. Director. Karl has not reported to Robin/Courtney as requested.</p> <p>Wynnewood Village – Working with CM Griggs to identify any gap left in project. Developer is revising costs and proforma.</p>	Raquel	Open
	ENV	Update on Red Bird Mall: Bond Program? Where are we?	Economic Development met with the owner/developer about two months ago; they were developing cost estimates for horizontal improvements and strategizing the most effective approach to phasing the project. Staff anticipates the owner/developer will respond by next week with scoping for phase 1, cost estimates/budget and a request for funding (possibly through a combination of City sources, including remaining bond funds from 2006/2012, 2017 bond funds, TIF, and Public/Private Partnership Fund).	Raquel	Open

	ENV	Philanthropic Community Lay out the City's plans and what we want to do/initiatives	CMO met with the major organizations on 11/7 and discussed the issues below. Preliminary issues to discuss: 1. Citywide Visioning 2. Education 3. Greenspace Plan and Strategy 4. Permanent supportive housing 5. Anchor institution strategy 6. Public Safety Enhancements 7. Equity Indicators Implementation 8. Mental Health and Homelessness	Kim	Open
	MSIS	SmartCities Strategy	(Update 4/12) The Draft Roadmap is currently being reviewed by the ACMs. The updated timeline is below: <ul style="list-style-type: none"> • Draft Roadmap for CIO/CMO review – March 2018 (still being reviewed by ACMs -- they have provided feedback and had continual conversations about adjustments to the roadmap). • Draft Roadmap for Mayor/Council review – End of May 2018 • Publish – Early June 2018 (OLD) Smart City Roadmap is a plan—short, medium, and long term of how to transform the Dallas of today into a smarter city. The roadmap represents a collective ambition by city stakeholders to deliver real change by developing intelligent and integrated services using digital technologies, data and open collaboration, driven by the citizens and communities that are core to the city's future growth. <ul style="list-style-type: none"> • Draft Roadmap for CIO/CMO review – early March 2018 • Draft Roadmap for Mayor/Council review – late March 2018/early April 2018 • Publish – Early May 2018 	Majed/Jody	Open
4/17/2018	PS	Is there a land acquisition component to the DFR/mental illness related project in District 8? If so, how are we coordinating with Eco Dev or real estate to determine how we are valuing this land etc.	(Update 5/25/18) Per the briefing to the Public Safety and Criminal Justice Committee, the clinic developer has asked that the city contribute the land for \$0. Since the site is located within the boundaries of the University TIF, state law allows the city to sell the land to the developer without putting it out for bid. However, the developer would be required to pay fair market value for the land in conformance with state law. Ashley Eubanks in Development sent the recent appraisal for the property located at 1900 Wheatland Road. At this point none of Parks, Real Estate, or Economic Development have been contacted by this developer regarding a request to purchase the land or to receive any type of incentive. (Old-5/1/18) According to Robin Bently the land is held by the Parks Department, and any sale or lease will be coordinated with the real estate division of Sustainable Development. She has scheduled a meeting with both of those departments on Monday 5/7/18 to discuss the mayors questions. So far there is no request for Eco Dev, but this meeting will help clarify and have all three departments on the same page. (Old) On 4/23/2018 the PSCJ committee was briefed on the Integrated Health Clinic by Christie Myers, Dr. Trividei and Ron Stretcher on the facilities goals and research. It was asked in DFR would use this facility for fire fighters and police officers. Chief Coatney responded that at this time DFR cannot answer the question as this is the beginning stages of the project.	Jon	Recommend Closing
4/17/2018	PS	The Mayor raised an issue about a bottleneck in CIS related to a technology project that would keep track of officer performance issues and notify supervisors of incident thresholds for awareness and potential discipline. Is there a project that was proposed that is delayed?	(Update 5/3/2018) According to DPD Major Ramirez, the only project we have working that is similar to this is an alert upgrade we're trying to get the vendor to install on Elpro. This Elpro upgrade would alert upper level supervisors when their subordinates (front line supervisors) have not logged-in and reviewed their personnel after a new entry was added, or after a certain amount of time had passed with no log-ins. But our requests are being made through the vendor, not CIS. Other than that, no, I am not aware of any other technology projects being worked on that would accomplish what is described below.	Jon	Recommend Closing

<p>1/23/2018</p>	<p>MSIS</p>	<p>Garrett Boone 1. DWU doesn't like the plan so project cannot move forward 2. New shift in direction?</p>	<p>(OLD) In response to the inquiry recently made by Mr. Boone to the Mayor. Based on what I understand, there are two issues at hand. 1) An on-going agreement to perform various improvements and 2) the various changes that have impacted the Dallas Water Utilities (DWU) "Frasier Dam Recreation Area." Groundwork is a Texas non-profit corporation formed for the purpose of developing and promoting trails and other enhancements as well as community programming events to promote the quality of life on the Trinity Properties. The City has had annual agreements (approved through Administrative Action) which authorizes Groundwork to enter upon the Trinity Properties and Parks to construct, operate and maintain soft surface nature trails and other similar improvements. The last agreement expired in December 2017 and was generally administered by the Park Department, but each department would coordinate the performance and management of the work to be performed. The latest work plan the City received is attached for your reference. However, there is no current agreement to allow the work to be performed. There are efforts underway specifically with TWM and DWU to get a one year agreement in place with the similar terms of the 2017 Agreement."Fraisier Dam Recreation Area" This publicly owned area was identified as part of the privately funded "2015 Elm Fork Master Plan" which was provided to the Park Department. Various city departments including DWU provided comments and concerns. The schematic design in the Plan has changed somewhat since the final plan. Over the course of the last few months Groundwork has met with DWU and Trinity as well as Parks to find common ground in areas that generally impact the Bachman Water Treatment Plant Intake. There is a meeting planned for Wednesday, January 31 with all City staff involved and representatives from Groundwork, including Mr. Boone to address primarily issues regarding the water intake and floodplain issues.</p>	<p>Jody</p>	<p>Open</p>
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Mayor Pro Tem Caraway

Updated: 6/5/2018

Date Assigned	Strategic Priority	Item	Response	Staff Assignment	Status
	QOL	(NEW) Sign Ordinance Review - some business in the Lancaster Kiest Shopping Center hang their signs in front of window and not placed on window. What does the Code say that allows this?	Staff responded to Councilman Caraway's request related to storefront signs on Lancaster Rd. and signs on the right of way throughout his district. On Wednesday January 30, 2018, a total of 30 businesses on Lancaster Rd. were contacted and notices were issued to them. All locations were reinspected on Wednesday February 21, 2018. Upon revisiting those businesses on Lancaster Rd, it was confirmed that the storefront signs have been removed.	Raquel	Recommend Closing
	ENV	(NEW) Lancaster Corridor - Value of Patriots crossing; need a plan for entire corridor	Patriot's Crossing OED staff have prepared a deficiency letter for the application that was submitted to the COD on January 02, 2018. The letter was sent to the applicant on February 16, 2018.	Raquel	Recommend Closing
	MSIS	(NEW) Village Fair (Glen Oaks Crossing) Shopping Center: redeveloped (density & retail); what can we attract?		Raquel	Open
	ENV	(NEW) Lancaster TIF and Mockingbird Station (Barbell TIF?): provide an update		Raquel	Open
	PS	Camera Deployment in City 1. What is our plan and approach to deploying cameras for crime fighting? 2. Were cameras approved or rejected in the budget process?	(NEW) CIS used FY16-17 master lease funds to replace 152 end of life downtown (CBD) surveillance cameras. The last installs were late December 2017 and first of January 2018. In the recent budget process, CIS was approved for funding to begin the replacement of TAAG cameras nearing their end of life with FY18-19 funding. There are 202 cameras in the TAAGs but only approximately between 100-108 are anticipated for install with FY18-19 funds. The remainder are also anticipated for replacement in the out years in a phased approach until all 202 are replaced. This phased approach will likely cover 3 years.	Jon/Elizabeth	Recommend Closing
	PS	Move 311 and 911 out of basement: provide plan or feasibility	(NEW) The PSCJC was briefed on the Proposed Back-up Communications Center Project and the long-term strategy for operations for the Communications Center by OEM Managing Director Rocky Vaz on January 22, 2018. Long-term plans include the potential relocation of 911 Communication to an off-site location as the primary site and to utilize the City Hall facility as the backup location. (OLD) Currently there is no other space available in City Hall or other City facilities to accommodate either 311 or 911. Over \$1m has been spent over the past year to enhance the 911 Call Center including new consoles, lighting and ceiling, flooring, kitchen remodel, and locker room improvements.	Jon/Erick Thompson	Recommend Closing
	ENV	Love Field Concessions: provide timeline	(Update 4/18) The proposed schedule for the RFP (to be finalized by the Procurement Services Department) is shown below. Issue RFP March 2018 Proposal Due Date April 2018 Presentations May 2018 RFP Reviews/scoring/recommendation May/June 2018 Brief Council Committee June 2018 Council Award (pending schedule) June 2018 Opening December 2018 (OLD) Aviation staff will be providing a briefing memo to the Government Performance & Financial Management committee on February 5, 2018 regarding moving forward with issuing an RFP for the new concession spaces. Staff will attend to discuss and answer any questions related to information provided in the briefing memo.	Jody	Open
	ENV	(NEW) Project in the Bottoms: provide update on status		Raquel	Open
	QOL	Fair Park Committee: When did this committee meet in the past? Can we bring it back?	There is a Fair Park Campus Members meeting monthly, hosted by Friends of Fair Park, and that includes all executive directors of tenant groups. These meetings are still taking place. Additionally, the Park Board used to have a Fair Park Committee that last met in the 1990s. The Park Board currently has two committees, Administration & Finance, and Planning & Design. Staff met with MPT regarding this issue and determined the MPT would need to take up this matter with the Board president, Bobby Abtahi; it is not a staff issue.	Joey	Open

Mayor Pro Tem Caraway

Updated: 6/5/2018

	MSIS	Alley Maintenance Program: What do we do to get control of this?	(NEW) Staff has developed a 5-year Infrastructure Management Program (IMP) to address infrastructure, including sidewalks and alleys on a comprehensive basis. This will be integrated in a more comprehensive Strategic Infrastructure Plan that will also address right-of-way management, pavement condition rating applications and an annual maintenance plan for alleys. The outline of this comprehensive plan will be completed by mid-February 2018, and implementation is expected in November 2018.	Majed	Recommend Closing
	ENV	Wingfield Development: what is the current appraised value of the property? What is needed to move the project forward and transfer ownership of the land to Wingfield for development? HIGH PRIORITY (The old City-owned library at Corning and Lancaster)	This property is owned by the City, although City-Wide CDC had a three year first right of refusal those three years have expired. Therefore, the City will look to issue an RFP/NOFA for this site in the context of the MVA results. The RFP/NOFA will be comprehensive and look to incorporate both residential, commercial developments to achieve housing and job creation goals identified through the stakeholder input process. The City is evaluating the use of P3 (American Model) as a way of developing public facilities in this area.	Raquel	Closed
	ENV	Quick Mart Service Station (Lancaster & Sayner Ave): Please provide copy of plans that re underway for the use of this location	Staff has provided site & floor plans to CM - 2809 Lancaster is the address for the existing 2,756 square foot building. It currently has a CO issued for 'Office' - #1602241050. It was represented only as blank floor space with two Rest Rooms - 2805 Lancaster is the address for the new 4,000 square foot C-store. The floor plan for the C store is typical with a kitchen area for a taco shop. - 2809 Lancaster (office building) would be the greater concern in terms of potential illegal or undesirable activities. A follow up inspection by code and perhaps by fire will be schedyled, as well to make sure 8-liners or other uses are not occurring there. The MPT will drive out to the site with staff on 8/3	Majed	Closed
	ENV	2208 E Kiest Property	The property has been demolished.	Raquel	Recommend Closing
	MSIS	Good Earth Contract - provide a copy; concerned about their service	(NEW - 4/13) Good Earth handles landscape maintenance (litter, mowing, landscape etc.) for both City ROWs and TxDOT ROWs. I have attached the contract for City ROWs in the Council Matrix folder.	Majed	Recommend Closing
	HSN	Do we have a plan around employing the homeless to work on neighborhood cleanups? Can we develop a plan to employ homeless to work in neighborhoods to do cleanup?	(NEW) The Office of Homeless Solution's FY2017-2018 budget does not currently include any funds for this program type. Staff has researched other models and is currently looking for opportunities to employ homeless in our new site reclamation efforts for homeless encampments. (OLD) The Office of Homeless Solution's FY2017-2018 budget does not currently include any funds for this program type. Staff will research best practices on effective programs that have employed the homeless for similar projects.	Nadia	Open
5/3/2018	PS	MPT Caraway had concerns about how DPD was utilizing the Trespass Affidavit process to remove people from properties. His concern is that DPD should be able to remove loitering people without being called by the owner. We need to step up our aggressiveness on loiterers. Did we change our approach?	(5/25/2018) On May 14, 2017 the PSCJ Committee was be briefed on Nuisance Abatement specifically vacant lots and carwashes. DPD discussed the Criminal Trespass Affidavit (CTA) when disussing enforcement on private lots. David Cossum, represetatives from the City Attorney's Office and Code Enforcement were present at the briefing.	Jon	Recommend Closing
	GPFM	(NEW) Provide an update on the go forward approach for Prisoner Re-entry Program		Kim	Open
	GPFM	Communications and Policy Institute - provide a briefing and current AV rates charged for services	PAO has been restructured and the newly hired Executive Manager for Internal Communications is reviewing the current structure/format of the CPI and will present a go forward approach in early Spring 2018.	Kim	Open
6/1/18 - Talking with Jon Fortune's team, Elizabeth, and the Real Estate Division to develop a response and will update as soon as possible.	ENV	NEW-BLUE SHEET Patriots Crossing status update on the underwriting of Sherman Robert's project	OED Staff prepared a deficiency letter of the application that was submitted to the COD in January 2018. The deficiency letter was sent to the applicant on February 16, 2018.	Raquel	Recommend Closing

Mayor Pro Tem Caraway

Updated: 6/5/2018

5/22/2018	MSIS	NEW - BLUE SHEET The City has acquired several properties in the Cadillac Heights area over the years with Bond funds to support a police training facility. What is the feasibility and process to redirect these properties to housing vs. the original intent? What is the status of the training facility and its potential construction?		Majed	Open
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Deputy Mayor Pro Tem Medrano One-On-One

Updated: 6/5/2018

Date Assigned	Strategic Priority	Item	Response	Staff Assignment	Status
	MSIS	High Speed internet: O3+ Data Center provides high level internet access to certain areas of the City (Deep Ellum); would like to pursue expanding their footprint and support City's needs to provide wifi in other parts in the City (South Dallas). Meet with David Herr – david@opus-3.com	<p>(NEW) Our 10Gbps ring from City Hall to the Court Building to 3131 Dawson Street Radio Shop and the back to city hall has been completed and is operational at 10Gbps. The 10Gbps connection from City Hall to OCMC is up and operating at 4Gbps. We will be upgrading the Network equipment as we work phase 2 of our End of Life project to enable the 10Gbps capability. The 10Gbps circuit to Jack Evans police station is in place and configuration of this connection will be completed next week at 4Gbps. Network equipment will need to be upgraded to enable the 10Gbps as we complete our End of Life project for network equipment. The Opus 3 ring is about half completed. They have the lower half of the ring completed. The fiber runs from the Opus 3 facility in Deep Ellum down to the south Cedars area and across to Lamar and up to Interstate 30 area.</p> <p>(OLD) AT&T is currently constructing a private City Operations 10GB fiber network that will connect City Hall, Jack Evans HQ, Oak Cliff Municipal Center, Muni Courts and 3131 Dawson (Radio Communication Operations) facilities to support the increased demand and performance associated with growth of digital online transactions. The target completion date for all five sites is December 2017; project is currently on track.</p> <p>Opus 3 is under construction with a bi-directional fiber network ring. The fiber network spans from the Uptown area down to the Cedars and back up Lamar. Businesses and residents along Lamar (i.e., Gilley's are using this highspeed fiber connection). In discussions with Opus 3, they also have existing fiber in the Fair Park area, and do have future plans to expand their coverage into the South Dallas area with the intent of furnishing Wi-Fi to residents (estimated cost \$25/mo).</p>	Jody	Open
	GPFM	5 th Floor Security (5DN) on the Red side: What is the plan to deal with access issues on MPT & DMPT side	When this office suite was established in 2015, multiple security options were discussed including 1) having a security officer stationed outside the suite and 2) installing access control hardware on both sets of double glass doors leading to their suite (entering 5DN from the red elevators and from 5CN). The council officers agreed on the second option in part due to costs. The access control option greatly reduces public traffic outside the suite as well and only required one-time costs of approximately \$16k for installation of the hardware. Providing a security officer would have required the one-time hardware costs and an additional on-going annual staff cost of \$48k (current costs). Having un-escorted visitors check in at the green lobby is convenient for those parking in the garage and entering the building at the L1 green visitor entrance, as they are able to continue to the green elevators. Having visitors check in at the 5th floor green security desk is also consistent with the procedures in place for all un-escorted Mayor and City Council visitors whereby the respective office's staff is called to escort the visitor from the security desk to the individual office.	Jody	Closed
	HSN	2919 Shelby Avenue - Homeless Encampment	<p>(NEW) The address referenced is the address of the complainant; however, the service request identifies an encampment that was located at 2817 Shelby Ave. Street Outreach engaged individuals present, offered services, and referred to the private property site to Code. Code was called for litter on November 21, 2017 and staff inspected the property and issued a notice of violation for litter. Re-inspection was conducted on December 8, 2017 and Code reported that the property had been complied by owner. Code visited the site again on January 30, 2018 and reported that no violation exists.</p> <p>(OLD) Staff is currently attempting to contact the homeowners/property owners regarding the encampments reported.</p>	Nadia	Open
11/1/2017	HSN	LGBT Homeless Youth Shelter - Where is the City in the process in identifying the space?	<p>(NEW) The newly developed site selection criteria for supportive housing is expected to go into effect on March 1 after incorporating additional feedback provided from HSN committee at their January 16th meeting. OHS staff have visited several city owned properties throughout the City that may be possible sites for day centers, transitional and supportive housing. OHS staff have also received other possible sites from city council, civic partners, as well as the philanthropic community. DISD has partnered with other service providers to develop a 24-hour drop in center for youth which will include emergency shelter for all homeless youth at the former Fannie C. Harris elementary school near Fair Park in District 7. Staff will use data collected from the youth homeless count to support the need for additional shelter beds from homeless youth. The city council will be briefed on potential sites for subpopulations once they are narrowed down and approved by the City Manager.</p> <p>(OLD) The Office of Homeless Solutions staff is establishing site selection criteria for supportive housing and working with Real Property to identify city owned properties throughout the City that may be possible sites for day centers, transitional and supportive housing. OHS staff have also received other possible sites from city council, civic partners, as well as the philanthropic community. Staff will brief city council on these potential sites once narrowed and approved by the City Manager.</p>	Nadia	Open

Date Assigned	Strategic Priority	Item	Response	Staff Assignment	Status
	ENV	Housing policies: status update?	After the MVA is complete the City will expand the MVA Steering Committee and solicit input on policies to develop a recommendation. A policy recommendation went to Committee and Council in March 2018	Raquel	Recommend Closing
	MSIS	Reuse of old Highland Hills Library and how we can turn that into a one-stop shop (City Hall on the Go to include 311, Community Courts, Code, WIC Offices) (NEW) Provide an update	(Update #2 - 4/18) This building is being reopened as the "Highland Hills Community Center" in phases beginning in May. The first phase will consist of the Community District Office for CM Atkins, a Community Prosecutor, Community Court liaison, a community meeting room, and 4 – 5 workstations that can be used by 3-1-1 and/or police officers/code officers/other staff that need a workspace for reports, etc. Construction work on phase I is anticipated to be completed May 4th and the opening date is being coordinated by the District 8 office and Carrie Prysock. Programming of Phase II (approximately 1,000 sf) continues with interest from the Office of Community Care and potentially the Office of Homeless Solutions. (Update #1) Work is currently underway to reopen the building. Staff had a site visit with CM Atkins and his office staff on January 19th to review and receive input on conceptual layout for the District 8 Community Office to be located there. Interior renovations are anticipated to be completed for this portion of the building (phase one) late March. EBS is working with the Chief of Community Services and Office of Community Care regarding the plans to also establish a WIC clinic/office at the location and the City Attorney's Office regarding a potential community court-related. Since City Hall-on-the-Go is a mobile operation, this location can be incorporated into their schedule. The first phase of reopening (community district office) will also include workspace for 3-1-1 in the event a decision is made to have call takers office there periodically. CM Atkins is aware of the schedule and the additional efforts to program the remainder of the space available for community focused services.	Jody	Follow-Up Needed
	PS	Bicycle Police Dept. - Who is responsible for maintaining/fixing bikes? Check on maintenance agreement.	Bikes have been repaired and maintenance issues have been resolved. An assessment is being developed on other supplies and equipment (including bicycles) and these needs will be addressed as warranted. (Complete)	Jon	Closed
	PS	Crime in Red Bird Area - Convene meetings with property managers - Risk Abatement Program - Hold Summit to get owners in the room and discuss how we reduce crime (Crime and Code Symposium) (NEW) Provide update following the various meetings mentioned	(NEW) The City Council approved the ordinance amending Chapter 27 "Minimum Property Standards" of the Dallas City Code; providing a purpose for the Habitual Criminal Property Program (Ordinance No. 30714) on December 13, 2017. (OLD) DPD officers assigned to the Redbird Outreach Center (ROC) have been reaching out and meeting with property managers to discuss crime issues and crime prevention strategies. Monthly meetings take place at the Southcentral Patrol Division with all apartment managers. The last meeting was on 10/18/2017. Officers are also doing foot patrols and bicycle patrols in the Red Bird area and inside the apartment complexes. On 10/23/17 the PSCJ Committee was provided with an update on the Nuisance Abatement Program and the draft ordinance. On 10/2/17 CM Atkins' Office was contacted in an effort to coordinate the apartment owners meeting but a date hasn't been set as of 10/27/17. DPD had a city wide Apartment Managers Symposium on 10/26/2017.	Jon	Recommend Closing
	QOL	Public education use of 911 vs. 311 for loose dogs	Staff is researching this topic to see if there has been any education outreach in the past through CCS, 911 or 311. For now, the only information that we have is that code officer's education the public by word of mouth and if there is imminent danger to call 911 otherwise call 311.	Jon	Closed
	ENV	Inland Port Area: Have meetings been set-up with the developers? What do they need? What are the transportation issues? (NEW) Staff needs to reach out to D8 to get names of developers, etc. Involve Transportation Department in meetings. (This item is related to the DART item below)	They've not requested meetings. We've not heard from the developers.	Raquel	Recommend Closing
	ENV	Workforce Housing: Trammell Crow wants to build workforce housing. Have we engaged with Trammell Crow on this? (NEW) Reach out to Trammel Crow	Trammell Crow has not contacted anyone about this.	Raquel	Recommend Closing

Date Assigned	Strategic Priority	Item	Response	Staff Assignment	Status
1/29/2018	MSIS	DART & Transportation - March 9 event at UNT - Need to create a plan	<p>(NEW - 4/13) DART staff held a Transportation Symposium on March 9, 2018 at UNT Dallas to discuss the Transportation concerns in the Inland Port area of Dallas. Concerns identified included lack of public transit service connectivity to the numerous job opportunities in the area. Several Big Box warehouses have relocated to the area including Proctor and Gamble, FedEx and Amazon, and each have expressed frustrations regarding lack of transit and are currently operating separate private transit services. Michael Morris, NCTCOG spoke on the subject of Transportation Management Associations, their functions, benefits, and outlined the process to form a TMA. Mr. Morris committed to a pilot program funding a TMA in the area if there is support.</p> <p>(OLD) DART staff indicated CM Atkins asked for a meeting to discuss the possibility of setting up a Transportation Management Association to provide connectivity to Inland Port areas outside of the DART service area. DART will be sending a Save The Date for the March 9 meeting within a week.</p>	Majed	Recommend Closing
1/9/2018	MSIS	Byron Nelson - Route needs to be cleaned. - Are we on the planning committee? - They want to build some homes on the site.	<p>(Old) The Byron Nelson is a PGA Tournament that is put on by the Salesmanship Club at the Trinity Forest Golf Course. The agreements related to this event are between the Company of the Trinity Forest Golfers, Inc who has leased the land associated with the Trinity Forest Golf Course off of Great Trinity Forest Way and the Salesmanship Club and PGA. All activities related to the Byron Nelson are the responsibility of the Salesmanship Club. They have submitted a Special Event Permit to the Office of Special Events. The permit has not yet been approved but several meetings have occurred related to traffic and security reviews. My understanding from the Byron Nelson Tournament Chair, Eddy Moore is that the various councilmember that have a stakeholder position in the tournament have been meeting individually with the Salesmanship Club. Additionally, they have held at least one formal community meeting that we are aware of at the Audubon and many other smaller community meetings. They have also offered to include a 2-3 minute video on the bus about Dallas and are coordinating with Vana in the Mayor's Office. They have offered to come brief the City leadership and/or the City Council should the City want to pursue this as an opportunity to showcase the Byron Nelson, the Salesmanship Club and their non-profit efforts that benefit from the tournament. The main parking for the event is located on lots owned by the State Fair of Texas and the arrival point is east of Pemberton Hill on Great Trinity Forest Way. As the final routes for arrival and departure to the tournament are completed and approved, staff will assess the City owned streets and will coordinate with TxDOT on the State owned routes. Preliminary traffic plans utilize IH45, Great Trinity Forest Way, Jim Miller and 175 to the Fair Park area. They are coordinating the final entry point/exit point to Fair Park. City staff is not on the planning committee and there are no in-kind requests to provide city services at this time. The Salesmanship Club is the producer of the Byron Nelson and has turned in their special event application to the Office of Special Events. The City's role is to review, recommend and approve the Special Event permit. The zoning, specifically PD 883, provides for the ability to construct cottages on the site (up to 80 units). The developer has not submitted any requests to the City for this activity. The area these are approved to be constructed will require substantial tree mitigation.</p>	Jody	Open
1/9/2018	MSIS	SMU engaged; they want a Polo Club and Equestrian Club at the Horse Park	<p>(NEW) The success to date of the Texas Horse Park has provided an enhanced interest in the overall long term plans for the site. Current efforts to address additional parking needs for trailers are underway from a feasibility perspective. Staff conversation with SMU have occurred; however, there are concerns from SMU involving current operations and fundraising needs. Additional discussions with the city attorney would be necessary should SMU want to participate in some aspect at the Texas Horse Park.</p>	Jody	Recommend Closing

Date Assigned	Strategic Priority	Item	Response	Staff Assignment	Status
2/13/2018	QOL	Byron Nelson - Special Event Permitting Process	<p>The AT&T Byron Nelson PGA permit application is on-track, and the client has been very responsive to the Office of Special Events (OSE). We do not anticipate any issues in issuing this permit. That typically happens closer to the date of an event once all requirements have been met.</p> <p>Staff is working in a coordinated way on this new event. OSE is on-point for the permitting process and coordinates with the client and city departments to meet all requirements.</p> <p>FYI, staff and the client met last week and here are the steps in progress:</p> <ul style="list-style-type: none"> • The client has submitted the locations of the traffic variable message board as requested by Transportation; • Trinity and Transportation staff have scheduled a meeting this Thursday with TxDOT to get their support related to temporarily moving construction contractor and or equipment out of the way to enhance the shuttle route from Fai Park to the Gold Course; and • The client is working with DPD to determine the best route and alternate route for the shuttle from Fair Park to Trinity Golf Course. Once this is submitted, Transportation and DPD will review for approval. 	Joey	Closed
2/13/2018	ENV	<p>(NEW) University Hills Project:</p> <p>1) What is the status of the TIF application? What is missing in the application and how do we move this forward?</p> <p>2) What is our plan on addressing the MMD?</p> <p>3) Did PBW layout the cost & plan for the infrastructure? KB emailed Richard Wagner on 2/21</p>		Raquel	Open
2/13/2018	MSIS	Byron Nelson Golf Tournament: Need to understand the parking enforcement process & plan	<p>This event has ended. Transportation: Along with monitoring other common issues that develop during event of this size Sgt. Willie Ford has chosen to have his "Clean Zone" team manage all education, monitoring and enforcement of the parking activity along the routes and in the key residential areas during the Bryon Nelson Tournament. Any calls or service requests that are received from the target area will be forwarded to his team of sworn officers and code compliance inspectors to address any illegal parking activity.</p>	Majed	Recommend Closing

Date Assigned	Strategic Priority	Item	Response	Staff Assignment	Status
	PS	Pleasant Grove - Loud Music Enforcement Plan	<p>(No Update) October 2017, the SE Patrol Division implemented a refresher training on the enforcement of loud music violations and actively monitor these types of service calls.</p> <p>(OLD) Police Officer at the Southeast Patrol Division will be provided updated training on the enforcement of noise violations as part of an overall quality of life initiative and action plan. The goal of this training initiative/action plan is to emphasize the importance of properly dealing with this quality of life issue. Officers should concentrate on the following areas of enforcement for loud music complaints in the Pleasant Grove Area:</p> <ul style="list-style-type: none"> • Make sure MIR's are completed, especially at chronic locations • Leave an Anti-Noise Violation Warning card at the location • Issue citations or arrest violators <p>Many of the calls received in the Pleasant Grove area on the weekend are related to noise complaints. The proper handling of this type of call will eliminate repeat calls which will reduce workload and maintain a peaceful quality of life for the citizens. The following action plan will be utilized for loud music violations in Pleasant Grove.</p> <ul style="list-style-type: none"> • When responding to a complaint of loud music the officer will confirm the following and take enforcement action. • For a citation to be issued, the officer must listen to the volume of the music from the complainant's residence (or a common area) and be able to testify that the loud music was audible and unreasonable. • Officers will check for a history of recent calls to the location for loud music/noise. If the location has repeated calls or persons refusing to comply with directions the officer will issue a citation. • If a citation has been previously issued to the same individual committing further violations, then an arrest can be made. • When an officer does not witness the violation reported by a citizen and no evidence of a violation exists, an arrest will not be made. The following actions may be taken. • An officer may issue a warning card. • An officer may issue a citation if probable cause exists to justify the enforcement and the complaining citizen is willing to act as a witness to the violation. (In cases where the officer does not witness the offense, Disorderly Conduct 42.05 is the preferred charge) 	Jon	Recommend Closing
	HSN	Homelessness Plan: What is the action plan to address homelessness on Buckner Blvd?	<p>(NEW) North and South Buckner Blvd. at I-30 is on the hazmat cleaning list, and is cleaned on a monthly basis when scheduling allows. The last clean-up was completed on 1/3/18 and the next one is scheduled for _____. As is done before all clean-ups, the street outreach team engages the homeless, offers services and informs them of the date the contractor will be on site. The individuals at this location continue to refuse services. According to the outreach team, most are panhandlers.</p> <p>Staff are considering a few options to address this issue, and believe the best option currently is to place a fence around the columns to deny access to the upper section of the bridge.</p> <p>(OLD) North and South Buckner Blvd. at I-30 is on the hazmat cleaning list, and is cleaned on a monthly basis when scheduling allows. The last clean-up was completed on 11/14/17 and the next one is scheduled for 01/03/18. As is done before all clean-ups, the street outreach team engages the homeless, offers services and informs them of the date the contractor will be on site. The individuals at this location continue to refuse services. According to the outreach team, most are panhandlers.</p> <p>Staff are considering a few options to address this issue, and believe the best option currently is to place a fence around the columns to deny access to the upper section of the bridge.</p>	Nadia	Open
	PS	Panhandling: Buckner & I-30/Jim Miller & I-30 1. Guy with 81 warrants was arrested but County said they had no jail space. How can we get an accurate census of daily availability? 2. Possibility of adding this area as part of Community Service clean up?	<p>1. The jail contract between the City of Dallas and Dallas County provides housing for 100 city prisoners on any one day. Dallas County has not made the City aware of housing shortages at the County jail nor has the County denied accepting City prisoners.</p> <p>2. The City Attorney's Office/Community Courts program orders Community Service to their defendants as a means of resolving their quality of life citations. Defendants perform community service throughout the City of Dallas, which currently includes this area.</p>	Jon	Recommend Closing
	ENV	Rapid Code Response Team/Bandit Sign Implementation: Has the program been implemented?	Memorandum provided in email on 12/20/2017.	Raquel	Recommend Closing

CM Callahan

Updated: 6/5/2018

	ENV	Buckner Blvd PID creation @ 50%	Eco Dev is working on this with CM Callahan	Raquel	Recommend Closing
	ENV	Buckner & Highway 175 - Restaurant Overlay District: is it viable? What resources would be needed and what would the timeline look like?	(No Update) Staff visited with the City of Mesquite, which CM Callahan has mentioned as an example. There is a Town East Retail and Restaurant Overlay District over some of the area along LBJ adjacent to Town East Mall, which required Specific Use Permits for certain less desirable commercial uses allowed by underlying zoning. It did not address any special parking requirements or restrictions on drive-thru facilities. A similar mechanism could be established through an authorized hearing process. If authorized, approximately 12 to 18 months before beginning active consideration based on the number of hearings in queue. It would then be approximately 6 to 12 months to put forward for Council consideration.	Majed	Recommend Closing
	ENV	Extreme Litter Program - which department does this fall under? Can we broadly communicate this?	Meeting was held on 12/1 to discuss a Anti-Litter campaign. A program design was sent out by 12/15.	Raquel	Recommend Closing
	ENV	Major Progress Report on GrowSouth - Want it held in Pleasant Grove	This is coordinated through the Mayor's Office and it is Staff's understanding that they have agreed to this.	Raquel	Recommend Closing
	HSN	Umphress Rec Center - Would like staff to explore the possibility of converting to a senior center; what would the timeline look like, cost, etc.	Umphress Recreation Center currently offers daily programming to the following populations Seniors 9am-1pm, Adults 1pm-7pm, Youth AfterSchool and Sports Programs 3p-7pm. Approximately 90 people are served daily (55 youth daily, 20 Seniors, 15 adults utilize the fitness center). The conversion to a senior center would require community input, a major facility renovation and expansion estimated at approximately \$5M.	Nadia	Open

CM Clayton One-on-One

Updated: 6/5/2018

Date Assigned	Strategic Priority	Item	Response	Staff Assignment	Status
	GPFM	(NEW) Council Point Person: Who does the Council contact for big/small issues? Council action teams?		Kim	Open
4/16/2018	MSIS	From T.C. and Kim's tour of CM Clayton's District: Potholes – The street along Woodmeadow/Ferguson has very large potholes	The street repairs along Woodmeadow/ Ferguson were completed on April 20th. The repairs were scheduled for July 3rd but moved up from this request.	Majed	Recommend Closing
4/16/2018	HSN	From T.C. and Kim's tour of CM Clayton's District: Homeless Encampment – along Woodmeadow/Ferguson by the apartment complexes there is a growing encampment	OHS Street Outreach, Community Mobilizer, and Street Outreach Manager performed a site visit on Tuesday and Thursday to assess the growing encampment. During both site visits, an encampment could not be identified. Any additional details regarding location and time of day encampment was seen will be helpful in our follow-up efforts. OHS will continue to periodically assess and take appropriate action.	Nadia	
4/16/2018		TC and Kim went on a district tour with CM Clayton on Friday, April 13 and the items below require follow-up or a response. 1.Homeless Encampment – along Woodmeadow/Ferguson by the apartment complexes there is a growing encampment 2. Illegal Activity @ Texaco – Ferguson/635 gas station has illegal activity occurring, also the coverings on the windows are not up to code 3.Potholes – The street along Woodmeadow/Ferguson has very large potholes	(New -District Tour)Northeast Patrol is conducting an evaluation for the Texaco at 11770 Ferguson to determine if it meets the criteria to be a RISK or HCP property. In the interim, management has hired security that work 4 to 5 days a week from 5:00 p.m. to 1:00 a.m. to curtail criminal activity. On April 13th at about 1:00 p.m., officers answered a call for service. Manager Sidhu Parviner called because suspect pointed a gun and threaten him for previous calls made to police regarding drug sales on the premises. Suspect also informed the manager he needed to pay for the "product" he lost due to lack of sales due to extra police presence in the immediate area. Mr. Parviner allows officers to view security cameras and observe how the drug sales are conducted. Days and evening officers are periodically conducting mark-outs and deploying resources in the area. Several drugs and warrants only arrests have been made in the immediate area since April 4th. The tint on the windows is a C-Store issue and Northeast NPOs Amber Oliver and Nedra Wilson are addressing this violation. NPOs advised the owner. The owner will have a vendor to remove the tint to be in compliance. NPOs will conduct a follow up visit. The Meadow Ferguson at 11760 Ferguson has security officers 16 hours a day & the New World Shopping Center at 11740 Ferguson has security officers 8 hours a day. The Community Prosecution team is in litigation with both and have injunctions.	Jon	Recommend Closing

CM Felder One-On-One

Updated: 6/5/2018

Date Assigned	Strategic Priority	Item	Response	Staff Assignment	Status
	QOL	WiFi in South Dallas: Slow in southern sector; how can we address kids having access to do their homework	<p>In May of 2016, AT&T announced plans to double their availability of their residential fiber product, then called GigaPower (High Speed Internet), now AT&T Fiber, in Southern Dallas. This April they announced that they had met that commitment and AT&T Fiber is now available to 50,000 living units in Southern Dallas (as compared to 400,000 living units throughout the entire DFW metroplex.) They also announced their plans to connect 10,000+ additional dwelling units in Southern Dallas this year.</p> <p>In addition, the City has continued to upgrade the available WiFi capacity for citizen use at all Library branches in South Dallas and the facilities for Parks and Recreation. We first began by upgrading the speed of their connection to the internet. We completed all library branches and have completed 53 Parks and Recreation sites in a phase I project, and are now working on the remaining sites for Parks and Recreation in a phase II project. At the branch libraries, we have upgraded all of their WiFi units to maximize their WiFi performance at all branch libraries.</p>	Jody/Joey	Closed
	PS	Organize HOA & Crime Watch meetings: What is the process and when can we begin?	<p>(NEW) The Unity Among Communities Campaign has been created. The SE Patrol Division held their first meeting with crime watch groups on Tuesday 1/30/18.</p> <p>(OLD) DPD is working to increase crime watch participation by creating a "Unity among Communities" campaign to get smaller groups in one area to consider meeting together while maintaining their individual identities, increasing communication between neighborhoods.</p> <p>Crime Watch meetings have been scheduled for Thursday, October 19, 2017, for the Truett Crime Watch group to be held at 9150 Ferguson Road and Thursday, October 26, 2017, for the Buckner Terrace Community; location to be determined.</p>	Jon/Raquel	Recommend Closing
	ENV	TIF Activity dashboard: Can we create an activity dashboard so we can determine which are operating effectively and those that need to be addressed and possibly reconsidered.	Full program review was presented in September, a full financial briefing will be presented 11/1. The annual reports are posted on the city's eco website. The performance is evaluated annually.	Raquel	Open
	PS	Develop Community Service Aide positions: identify options to help with non-priority DPD calls; ex. San Antonio Model	DPD currently utilizes public safety officers in this capacity. Public safety officers can answer low priority calls such as loud music and parking complaints. The Department is currently looking at expanding this program to possibly include City Marshals. The Department will continue to look at improvements to this program to reduce response times for high priority emergency calls.	Jon	Recommend Closing
	ENV	Housing Policy: when do we expect to have a comprehensive policy for the city? What is our time frame?	After the MVA is complete the City will expand the MVA Steering Committee and solicit input on policies to develop a recommendation. A policy recommendation will come to Committee and Council in January.	Raquel	Recommend Closing
	MSIS	Bullet Train: Concerned with the connectivity of DAL to Fair Park – Holly Reed (Texas Central Partners)	Still in the feasibility phase and will continue to explore connectivity opportunity with places of activities around the station.	Majed	Recommend Closing
	ENV	Housing Rehab Program: hand deliver rehabilitation forms	The forms are made available in hard copy and online.	Raquel	Recommend Closing
	QOL	Cesar Milan - what is the status? Wants to close out the project.	<p>(NEW) Staff recommends not pursuing this project and closing out based off of cost.</p> <p>(OLD) Contact with Cesar Milan's booking agent has been made. His booking fees are \$75k. Staff recommends not pursuing this project based off of cost.</p> <p>(OLD) Contact with Cesar Milan's booking agent has been made. His booking fees are \$75k. Since the original scope of Mr. Milan's visit has changed based off of concerns from the City Attorney's Office, Staff will work with CM to redefine the focus of the event.</p>	Nadia	Recommend Closing
	QOL	Please provide a copy of the letter that the CAO sent to Wayne at the Horse Park on his violations per the contract and any updates on his responsiveness to issues we've identified	(New- Blue Sheet)	Jody	Open

Date Assigned	Strategic Priority	Item	Response	Status	
	HSN	<p>ESG Grants</p> <ol style="list-style-type: none"> 1. Have the old grants expired? 2. Are organizations still operating at risk of not getting money for what we are asking them to do without a contract? 	<p>(NEW)</p> <p>The bid to procure funds closed on February 8, 2018. City Council approved contract awards (one-year contract, with a one-year renewal option) to successful proposers on April 25, 2018, and two are being approved by administrative action. Contracts are currently in the process of being routed for signature to the awarded agencies and within the City. As noted in the paragraph below, awarded agencies will be allowed to be reimbursed for expenses back to October 1, 2017. However, for any project that is not able to expend all funds by September 30, 2018, a contract extension will be considered, and may be granted for up to one year before the HUD grant agreement expires on September 30, 2019.</p> <p>(OLD)</p> <ol style="list-style-type: none"> 1. The last executed ESG contracts expired on September 30, 2017. The City has a current HUD grant agreement for ESG funds with a term that began October 1, 2017 and must be expended by September 30, 2019; a bid to procure the funds is currently open and responses are due February 8th. 2. This fiscal year was a competitive year for ESG funding so no agency was guaranteed to receive funding and is always encouraged to develop a sustainability plan in order to continue services when or if there is a delay or lack of available funding. However, selected vendors will be able to request reimbursement for any ESG eligible expenses made on or after October 1, 2017. In the event that contractors are not able to expend awarded funds at the end of their one year contract term, a contract extension will be considered and may be granted for up to one year before the HUD grant agreement expires on September 30, 2019. 	Nadia	Open
	HSN	<p>Senior Task Force vs. Senior Commission: who staff's the Task Force and how is it different from the Commission? What are the staff resources being utilized?</p>	<p>The Senior Affairs Commission is a 15 member advisory board appointed by the Mayor and City Council. The Mayor has recently designated District 6 Councilmember Omar Narvaez as Chair of the Senior Citizen Task Force. From our understanding, this position (as Chair of the task force) has existed for at least the past four years with former District 6 Councilmember Member Monica Alonzo serving as Chair. According to the Mayor's Office, CM Narvaez would be serving primarily as the "City Council member liaison to the Senior Affairs Commission", similar to how MPT Caraway serves as liaison to the Youth Commission. To date, Office of Community Care/Senior Services staff resources have not been requested for or allocated to this task force.</p>	Nadia	Closed
		<p>(NEW- BLUE SHEET - 5/22/18) Review of the sign code as part of unified development code. I understand the sign code is directly related to the underlying zoning, creating problems with properties with mixed zoning and unified/consistent signage on the property.</p>	<p>6/1/18 - The sign code was reviewed approximately ten years ago and the City Council directed staff towards a fairly restrictive policy. The sign code is tied into the development code and in mixed zoning areas it is somewhat restrictive towards developers, encouraging monument signs rather than tall, "billboard style" signs. Staff will review the sign code, if desired.</p>	Majed	Open
		<p>(NEW- BLUE SHEET - 5/22/18) Do we have a policy that requires street improvements and traffic studies similar to the San Antonio process of "rough proportionality"? How would we go about the review of a "rough proportionality" policy to improve our road/ street network?</p>	<p>6/1/18 - We do not currently have a "rough proportionality" policy, but will develop one over the next month and present to you at the end of June.</p>	Majed	Open

Date Assigned	Strategic Priority	Item	Response	Staff Assignment	Status
4/30/2018		<p>(New Blue Sheet - 5/2) What is the status of the security officer salary complaint issue. The entry level salaries vs esiting employee issue. Requesting update .</p>	<p>Update - 5/14 Staff from EBS and Human Resources have reviewed security salaries and developed potential modest adjustments that align tenured and relatively new staff pay and maintain within the current market. The recommendations were reviewed by the new Human Resources director on May 1st. This plan was forwarded to the City Manager on Friday May 18th for final approval. The recommendation includes adjustments to current employees in the positions of security officer and senior security officers. The new rate change is a minimum of \$16.10 per hour and 2% for others.</p>	Jody	Open

Date Assigned	Strategic Priority	Item	Response	Staff Assignment	Status
	ENV	(NEW) Low Income Tax Credit Program: provide update on status	Council committee was briefed on 011618. A follow up memo was sent to full council from CM Broadnax on 011918.	Raquel	Closed
	ENV	(NEW) Winwood Development: possibility of new market tax credits?		Raquel	Closed
	ENV	HUD Review and Audits (OIG) What is the status of the review? Are they still here?	The OIG survey is ongoing and a briefing on all audits and reviews is coming to the Eco Housing CMTE in January 2018.	Raquel	Closed
	GPFM	ORR Process: What's the update for how we handle transparency and efficiency of the process?	Staff briefed the Government Performance and Finance Committee on September 5 and recommended that the ORR functions be transferred to the City Secretary's Office while the PIO functions remain under the City Manager's Office. An agenda item has been placed on the October 11 voting agenda to move the ORR function to the CSO from CMO.	Kim	Closed
	GPFM	New Metrics for Dallas 365: Consider the following: a. # of ORR referred to AG for exemption b. Tent Cities: number of days they remain open after reported and number of days taken to close c. Number of police officers d. Annual metrics of capture rate (field pick up and drop off (separate #'s))	a. Staff is looking into the inclusion of this metric for the budget book but not Dallas 365. b. Staff is determining the best approach to developing a meaningful measure c. Staff has determined this is not a results oriented measure, but the information is in the budget materials and will be reported quarterly with the full Financial Forecast Report at the Government Performance and Financial Management Committee d. Staff is currently working with CM to clarify the metric and whether the City may want to swap out an existing measure specific to Animal Services	Elizabeth	Closed
	MSIS	Priority of Building Improvements at Fair Park a. Need to be able to leverage \$\$ attract new tenant b. Need to build a signature park c. Critical building/Historic priority	The Dallas Fair Park Management & Operations RFCSP was released on July 14, 2017, to the three vendors qualified in February through the RFQ process, as well as online for public access. Section 4 of the RFCSP lists goals and objectives, and includes the development of a new year-round community park, the enhancement and maintenance of Fair Park as a City of Dallas landmark district, State Antiquities Landmark, and a National Historic Landmark, and preparation of a strategic and business plan to potentially become a fully self-supporting enterprise responsible for the planning and capital development and improved programming, operations and maintenance. The evaluation criteria in the RFCSP also emphasizes the need to generate private sector investments, access grants and foundation resources, as well as the ability to fundraise and create and own profitable events. Proposals are due October 2, 2017 and City Council consideration is anticipated in January 2018.	Joey	Closed
1/26/2018	PS	Police Chief - Test Timeline?	(NEW) Chief Hall has passed her TCOLE Exam and staff is coordinating the swearing in ceremony. (OLD) Chief Hall is currently preparing to take the TCOLE exam. The daily demands of running the police department are a priority, and preparing for the exam is time consuming. Chief Hall has been encouraged to dedicate the time to properly study, and when she feels adequately prepared, then take the exam. I have all the confidence that she will take the exam soon.	Jon	Closed
1/26/2018	MSIS	Lake Cliff Historic District - Historic Preservation not helpful; what can they do? - All zoning done by overlay - Issues zoning vs. overlay - Certificate of approval: Administrative vs. Landmark Commission - Technology, equipment and materials need updated	(NEW - BLUE SHEET) - The Lake Cliff Historic District expansion went before Landmark Commission on February 5, 2018. Ten of the 11 property owners in the proposed expansion appealed the initiation. As such, staff is required by Code to present the designation report to City Council within 180 days of the appeal. Landmark Commission must approve the designation report prior to Council consideration. During the discussion at Landmark Commission and at the Designation Committee, the option of creating a new subdistrict within the Lake Cliff Historic District for the expansion area was raised. Based on the wording of the initiation notice to property owners and on the Commission's agenda, a subdistrict could not be considered at this time. During the public hearing for the initiation, the Landmark Commission Chair indicated she would establish a task force to consider the preservation criteria for the expansion area and talked about the idea of a subdistrict. Landmark Commission would have to specify consideration of the creation of a subdistrict in the initiation language for the option to be considered. - Jennifer Anderson is the planner assigned to the Lake Cliff Historic District. Staff is more than happy to meet with property owners and potential property owners regarding any alterations to the exterior of structures within the district as well as possible redevelopment of parcels. Staff is also available to attend a neighborhood meeting to discuss the overlay regulations and the CA process. - The Lake Cliff Historic District is within Planned Development District No. 468, the Oak Cliff Gateway Special Purpose District, with Historic Overlay No. 84. The majority of the historic district is zoned an RTN Residential Transition District (from Article XIII). - We are unaware of any issues with the zoning (PD No. 468) and the overlay (Historic Overlay No. 84). If there were a conflict between the two, the most restrictive regulation prevails. - The Dallas Development Code (Section 51A-4.501(g)(5)(B)) allows for certain requests to be considered 'routine maintenance' and reviewed by Historic Preservation staff. Staff strives to process routine maintenance requests within seven working days. These items include, but are not limited to, the replacement of a roof of the same or an original material that does not include a change in color; the installation of a wood or chain link fence that is not painted or stained; the installation of gutters and downspouts of a color that matches or complements the dominant trim or roof color; the installation of skylights and solar panels; the installation of storm windows and doors; the installation of window and door screens; the application of a paint that is the same as the existing or that is an appropriate dominant, trim, or accent color; the restoration of original architectural elements; minor repair using the same material and design as the original; repair of sidewalks and driveways using the same type and color of materials.	Majed	Recommend Closing

CM Griggs One-On-One

Updated: 6/5/2018

			<p>CONT.</p> <p>- Requests that do not meet the routine maintenance threshold must be reviewed by the Landmark Commission. The timeframe from submittal to the public hearing at Landmark Commission is one month. The Landmark Commission items must be reviewed by the appropriate task force. The Winnetka Heights/Lake Cliff Task Force reviews requests for both historic districts. The task force is appointed by the Landmark Commission for every other year and is comprised of property owners from each of the historic districts plus three professionals, one of which must be an architect (the other professionals can be architects, historic preservation specialist, planners, real estate agents or brokers, historians). The professionals can also live in the historic districts.</p> <p>- Staff is reviewing what items that are currently classified as a Landmark Commission reviewed request could be moved to routine maintenance. This will require a Development Code amendment. Staff will solicit input from property owners and residents within all historic districts as well as have community meetings before taking a proposal to the Landmark Commission for consideration. The code amendment will also have to go to the City Plan Commission and the City Council. Staff plans to begin this process this fiscal year.</p> <p>- Staff continues to update and upgrade the historic preservation section of the City website and information that is available to the public via the City website as well as other social media outlets (Facebook/Flickr/Instagram.) Below is the link to the Lake Cliff portion of the City website: http://dallascityhall.com/departments/sustainabledevelopment/historicpreservation/Pages/lake_cliff.aspx</p>		
1/26/2018	MSIS	(NEW) Inspections: Some BI and some Code Compliance		Majed/Jon/Raquel	Open
	QOL	Animal Rescues: What are our agreements with Rescues as how they function with us? What are the standards that we have set and are there any compliance protocols?	#NAME?	Nadia	Closed
		(NEW - BLUE SHEET - 5/3/18) Landmark Designation and Appeals Process Improvements: Need to revise/ update the ordinance/ codes related to our historic designation appeals hearing processes as well as refresh our designation process & overall preservation process and programs, particularly our historic/ landmark survey/ inventory. May want to consider mirroring the CPC Process.	- Staff continues to update and upgrade the historic preservation section of the City website and information that is available to the public via the City website as well as other social media outlets (Facebook/Flickr/Instagram.) Below is the link to the	Majed	Recommend Closing

Date Assigned	Strategic Priority	Item	Response	Staff Assignment	Status
3/23/2018	PS	<p>Provide a status update and timeframe for the Vice investigation and review to be completed and path forward.</p> <p>FOLLOW - UP - Update in future based on training being complete or Vice being stood back up.</p>	<p>(OLD) As the department reviews the findings of the external review of operations, several DPD officers are receiving specialized vice training with the intent of standing the Vice Unit back up this Spring.</p> <p>The Internal Affairs Division continues to investigate the Vice Unit discrepancies that were found during an internal audit. Investigators are reviewing all the documentation for warrants, evidence seizures and activity/expense reports from the Vice Unit. It is a large investigation in which a significant number of potential policy and general order violations have been discovered. It is not possible to determine a date in which the investigation will be concluded at this time as further violations may be discovered during the course of the on-going investigation.</p> <p>(OLD) In November 2017, Chief Hall announced the reassignment of approximately 20 officers from the Vice Unit so that a thorough review of Vice operations could be conducted following her discovery of significant irregularities. Enforcement activities of the Vice Unit were shifted to other units in the department pending the completion of the external review of operating procedures.</p> <p>An internal affairs review of several allegations was initiated, and the investigations are currently underway. Upon completion, administrative violations, if sustained, will be addressed as necessary.</p> <p>A contract with an external firm to conduct a comprehensive assessment of DPD operations, including the Vice Unit was executed in December 2017. The completion of the analysis is expected in February 2018. Following Chief Hall's review and assessment of the recommendations, a plan to re-establish the Vice Unit will be developed and announced as soon as feasible.</p>	Jon	Follow-Up Needed
	MSIS	<p>Dockless Bikeshare: Reconvene with work group and work through regulations, brief committee and bring for action</p>	<p>(No Update) (NEW - 5/2) The Transportation Department has been following the direction of the MSIS Committee and working with bike share vendors to formulate a proposal that helps to regulate the bikes while working in conjunction with these businesses. City Council will be briefed on June 6, 2018.</p>	Majed	Recommend Closing
2/16/2018	MSIS	<p>Concerns about contractor performance. CM Kingston would like for us to create a list and begin to exclude contractors who do not live up to our expectations. He would also like to see a process for governmental utilities who don't follow our rules. This list needs to be broader than PBW to include other contractors working for the city.</p> <p>FOLLOW-UP - Update when internal review is complete - Mid May</p> <p>FOLLOW-UP 4/20:</p> <ul style="list-style-type: none"> o Will this be briefed to a Council Committee? o What is the criteria for evaluation? o How does the City address the bad products/failures? 	<p>(No Update) (NEW - 5/1) This will not be briefed to a committee, however, contractor performance is being emphasized in the upcoming Strategic Infrastructure Plan. Evaluation forms are currently completed for contractors at the end of each project before any retainage fees are released. As staff continues developing new procedures, they plan to review the current evaluation criteria. As mentioned below, it is anticipated that staff will have an updated draft contractor procurement procedure for internal review by mid-May, which will include updated evaluation forms for contractors and that the procedure will be finalized by the end of June 2018.</p> <p>(NEW) The Design and Construction Procurement Task Force is currently working on updating our procurement procedures for both consultants and contractors. The Task Force concentrated on the procurement procedures first and started the contractor procurement procedure update at the end of February. It is anticipated that the Task Force will have an updated draft contractor procurement procedure for internal review by mid-May, which will include updated evaluation forms for contractors and that the procedure will be finalized by the end of June. Evaluation forms are currently completed for contractors at the end of each project before any retainage fees are released.</p>	Majed	Open
2/16/2018	MSIS	<p>Demolition Delay Ordinance: CM Kingston believes the overlay/ ordinance needs to be a bigger footprint; it should avoid historical structures as a requirement. Would like a better understanding of the current ordinance, process and areas that need improvement.</p> <p>FOLLOW-UP - Update after next meeting with SDC and schedule is laid out.</p>	<p>(No Update) (NEW - 5/11) CPC authorized the consideration of the code amendment on May 3. Staff is gathering information that will be needed when we begin work on the proposed code amendment. We will begin processing the amendment after we have finished the task Council assigned us regarding the historic overlay district initiation process and appeal process. We have to have the initiation and appeal process proposal to Council Committee in October.</p> <p>(NEW - 4/13) Staff met with Commissioners to discuss proposed amendments on March 23. The Commissioners requested additional information for the two current overlays as well as the proposed overlays. Information requested: number of structures 50 years or older that meet the current criteria, number of non-single-family structures 50 years or older in areas outside the current criteria, and the number of demolition permits in each of these universes (current regulation and non-single-family structures over 50 years). Staff and the Commissioners are meeting again on April 19 (the date selected by Commissioners since it is a CPC date). The Plan Commissioners asked staff to prepare the memo to get signatures to request the item be placed on the CPC agenda to authorize the Code amendment. If the memo is signed on April 5, staff will place the item on the May 3 CPC agenda for consideration. Consideration of any amendments will be impacted by CC request at Wednesday's appeal hearing to review the designation initiation process which will redirect staff resources.</p> <p>(OLD) SDC has a meeting scheduled this Friday, March 23rd, with the City Plan Commissioners and Landmark Commissioners. Afterward, they will be able to layout a schedule for amendments. 3/20/18 Staff finalized the research requested by City Plan Commissioners and Landmark Commissioners regarding the impact of having all properties within an overlay be subject to the regulations vs. the current requirements of having the property be on the National Register or City survey before the regulations apply. A meeting with the Commissioners will be set up in the near future to discuss options for amending the regulations.</p>	Majed	Open

Date Assigned	Strategic Priority	Item	Response	Staff Assignment	Status
	PS	Citizen Police Review Board - Look at best practice, as it relates to reporting relationship for similar Boards/Commissions; concerned about the Board reporting to the Chief; review governance documents on whether this is feasible.	<p>(UPDATE 4/15/2018) At this point in the process Chair Williams and his board members will make policy recommendations. The date to bring this to committee has been set for September 2018. CPRB had a meeting on 4/10/18 during which Mothers Against Police Brutality presented their recommendations for reform.</p> <p>(OLD) 3/20/2018 Scott Goldstein, Chair Williams, Jon Fortune and DPD were reviewing best practices to determine best path forward. At the last CPRB meeting on March 12, Chair Williams invited Next Generation Action Network to present their research on best practices. Chair Williams and the Board are receiving input from various community groups to inform their recommendation that will be brought forward to City Council by August 2018.</p>	Jon	Follow-Up Needed
	MSIS	McKinney Ave: Safety and Zoning Concerns in light of recent shootings and stabbings.	<p>(No Update) Zoning staff has provided the CM an agenda memo and map to initiate a potential late hours overlay on the area (would require SUP for operation after midnight).</p>	Majed	Recommend Closing
	GPFM	Annual Review of Real Property: has the City conducted one? Who conducts it? How do we identify properties that could be used to address affordable housing? FOLLOW-UP - Provide a timeline, milestones and status update	<p>(NEW - 4/16) Currently CIS is solidifying business requirements for expanded system with ETA of 4/20/18. ETA to move to production on expanded system is 6/24/18. The expanded system incorporates Risk and Finance Office needs. SDC Real Estate GIS is live now on real property interests of the City and is being scrubbed by department owners.</p> <p>(OLD) SDC is working with Finance, CIS, Risk Management and other departments to develop a broader database to address facilities and other concerns beyond real property interests. CIS is developing an interim database to assist with asset management beyond real property interests.</p>	Majed	Recommend Closing
	MSIS	Traffic Signal Lights: What is our inventory of locations we don't need signals that could possibly be replaced by four-way stop signs? Need timelines and phases for completion. FOLLOW-UP - Provide an update	<p>(No Update) (NEW- 4/10) Staff collected intersection levels of service and accident data for 400 signalized intersections. Of these 400, all intersections with levels of service "D" or higher were discarded. No intersections on major or minor arterials were considered for the initial list. The initial list consisted of intersections of collectors and local streets with excellent levels of service – "C" or higher. The List was provided to Council to review and six (6) signalized intersections were identified for detailed traffic signal removal studies. These studies are now underway and scheduled to be completed by the end of July."</p> <p>(OLD) Staff is currently evaluating 300 signalized intersections to select candidates for traffic signal removal studies. Studies will be completed for the selected intersections in February 2018. To perform a Citywide assessment, additional resources will be required, including funding for traffic counts at existing signalized intersections and traffic signal removal warrant studies. Staff will prepare budget estimates for such an effort and submit for funding consideration in the next budget cycle.</p>	Majed	Recommend Closing
	MSIS	Impact Fee/Congestion Fee: What is the feasibility for the City? FOLLOW-UP - What is the status?	<p>(No Update) (NEW - 4/16) Staff from City Attorney's Office, Sustainable Development and Transportation met to discuss the need for impact fees for congestion/traffic mitigation. After review of existing City Code, it was unanimously decided that provisions in the current City Code empowers staff to ask for mitigation measures through the Development Review process. It was also noted that staff has been using these provisions in the past 12 months to have developers pay for such transportation measures as turn lanes, new traffic signals and other related improvements. Staff plans to continue to have developers mitigate the impacts of their developments through the design review process.</p> <p>(OLD) CAO, Sustainable Development and TRN staff met and determined development impacts and mitigations could be addressed through existing provisions in the City Code. Staff will coordinate to identify and present these to the CMO by end of March.</p>	Majed	Recommend Closing
	MSIS	Accessory Dwelling Units: What response has been provided previously? FOLLOW-UP - Provide an update based on progress. FOLLOW-UP 4/20: Allow ADU provisions outside the context of the Housing Policy as well	<p>(No Update) (NEW- 5/4) - At this time, Accessory Dwelling Units are being reviewed and the options are being evaluated in conjunction with the housing policy. Staff will brief the Economic Development & Housing Committee on May 7th regarding this item.</p> <p>(NEW - 4/16) Raquel met with CM Kingston to discuss this on 4/12. Recommendations will be coordinated with adoption of housing policy.</p> <p>(OLD) ZOAC and CPC recommended no change to current restrictions which prohibit rental of accessory dwelling units. The item is now pending scheduling a date for presentation of CPC recommendation and staff alternative recommendation to Economic Development and Housing Committee.</p>	Majed/ Raquel	Open
	MSIS	Trinity Park Access Issue	<p>(OLD) ACM Puckett met once with CM Kingston and responded as shown – he has a different opinion.</p> <p>The amendment in the term sheet approved by the City Council stated that "No special events or activities will be allowed until a plan is approved by the City Council." Further, the term sheet also includes the following, "The LGC shall not create restricted access to any recreation facilities." These two statements are included in the development agreement staff is finishing.</p> <p>Since the City Council has authorized the LGC to act on its behalf, it is premature for any public access plan until there is at least a design. Per the above amendment, public input can be accomplished once the LGC has submitted its plan for City Council in the future. The current language currently allows maximum public access to the area and I believe it is sufficient to cover the concerns for public access. Staff plans to brief the status of LGC the Mobility Solutions, Infrastructure & Sustainability committee next year.</p>	Jody	Open

Date Assigned	Strategic Priority	Item	Response	Staff Assignment	Status
	MSIS	ZOAC does not appear to have a requirement to take action on items within a certain timeline. Some cities have timelines for decisions and/or by default the item moves forward for City Council consideration. If ZOAC doesn't in fact have a requirement, how will we revise our rules to give timelines?	<p>(No Update) The City Plan Commission (CPC) Rules of Procedure, Section 13(f)(8)(E), state that staff shall submit items to the Zoning Ordinance Advisory Committee (ZOAC) within 90 days of a paid application or authorization by the commission or city council. ZOAC is required to submit a recommendation to CPC within 90 days. This 90 day deadline may be extended by CPC.</p> <p>Neither the CPC Rules nor the Development Code establish a deadline by which CPC must provide a recommendation on code amendments to City Council. Since the city charter (Chapter XV, Section 4) states that CPC shall adopt its own rules of procedure, the city council may not amend CPC's Rules or impose rules of procedure upon CPC. However, a code amendment to codify the deadlines for ZOAC to make a recommendation to CPC could be considered.</p> <p>Article X consumed a large portion of ZOAC's calendar during the past two years and other code amendments were delayed getting to ZOAC after authorization. The change in philosophy to conservation of trees and creating sustainable alternatives for landscaping and tree mitigation required a significant amount of educational meetings for the committee.</p> <p>Of the 10 code amendments ZOAC reviewed from the beginning of the last fiscal year to date, seven of the items had recommendations from ZOAC to CPC within 90 days of the first meeting at ZOAC. Five of the 10 amendments have been or are scheduled for Council Committee. Of these, four were scheduled in less than 90 days. We have three code amendments awaiting scheduling for a Council Committee. Accessory Dwelling Units and Incentive Zoning are awaiting the approved Housing Policy to move to Council Committee and ZOAC, respectively.</p>	Majed	Recommend Closing
		(NEW- BLUE SHEET) FYI and potential consultation: A downtown parking study needs to be conducted. The DDI has expressed an interest in partnering to conduct a "real" parking study and may be willing to pay for it (per Kingston). Need to consider creating a "parking management district". May want to look at prohibiting new above ground structured parking & surface parking. No action required.	6/1/18 - Majed spoke with Kourtny Garrett about this idea earlier this month and is planning to initiate with Mike Rogers and his team about this and other items of interest to both DDI and the City. Majed will brief T.C. in one-on-one meeting.	Majed	Recommend Closing

CM Kleinman One-On-One

Updated: 6/5/2018

Date Assigned	Strategic Priority	Item	Response	Staff Assignment	Status
6/4/2018			No Current Item		

Date Assigned	Strategic Priority	Item	Response	Staff Assignment	Status																				
2/27/2018	PS	1) Would like the radio system and communication project timeline implementation sped up. 2) Requesting an alternative pending the new radio system. 3) Who's radio system is DISD and RISD on?	<p>(New - Blue Sheet)</p> <p>1) Staff and the vendors are already implementing on a very aggressive timeline; because of the amount of work needed, accelerating the implementation already beyond what has been done would in all likelihood increase the risk for introducing technical defects. Those technical defects could impact the reliability of this highly critical communication system. The timelines for other agencies that implemented P25 radio systems were: Houston: 6 years (slightly larger than Dallas); Las Vegas: 4 years (similar in size to Dallas); Fort Worth: 3 years (smaller than Dallas); Garland/Mesquite/Rowlett/Sachse: 4 years (much smaller than Dallas); Denton County: 3 years (much smaller than Dallas)</p> <p>2) There has been a cooperation with DISD and their technology unit on an interim solution. There will also be a potential direct line of communication with their officers in the near future. Two options have been identified as possible solutions. The first is to implement some system programming changes that can give DPD access to DISD's radio system ahead of the 800 MHz upgrade. The second includes DPD sharing some portable radios with DISD patrol officers. DPD has assigned a project manager to assess the best option and to implement the project and establish better communication with DISD. In regard to RISD, the SROs at their schools in the Dallas City limits are DPD officers and they have DPD radios. There are no issues communicating with these officers as they are on the same radio frequency.</p> <p>3) DISD maintains its own system. It is a legacy UHF T Band, a special band that some agencies still use. City of Dallas does not use that band/frequency, and do not have radios that can talk on it. It seems as though research RISD does not have and operate a private radio system.</p>	Jon/Jody	Recommend Closing																				
2/27/2018	PS	Potential bargaining/meet & confer issue 1) Review the practice of DPD officers stationed at HQ having to pay for parking; they don't have to pay at the various substations. 2) Would like to understand the background of why we charge for parking at HQ and what is the monthly amount. 3) Why do we charge for parking at City Hall and do we charge at other facilities for employees.	<p>(NEW - Blue Sheet)</p> <p>1) Please see the response to No. 2 below.</p> <p>2) The requirement for members to pay for parking that are assigned to the Jack Evans HQ building is a city rule based on an auditor's report that has been in place for more than a decade. When we moved police HQ all of the employees that were assigned to the old Police HQ had already been paying for parking at various downtown lots so it was not unexpected.</p> <p><u>Here is some further information from the report:</u> To accommodate parking for official and employee vehicles, the City entered into a lease/purchase agreement with IBM. On 3/8/00, City Council approved Resolution 000912, which authorizes the lease/purchase of 170,814 sq ft of the 224,528 sq ft parking garage. The City Auditors report recommended that the City Manager establish and implement procedures to charge DPD employees a rate comparable to the City Hall rate for parking in the DPD garage or over the life of the lease. Parking passes at Jack Evans HQ are issued on a first come, first serve basis at a cost of approximately \$26 per month.</p> <p>Below is a snapshot of the revenue for the Jack Evans garage which goes into the General Fund.</p> <table border="1" data-bbox="863 764 1171 857"> <thead> <tr> <th></th> <th colspan="3">Police Parking Revenue</th> </tr> <tr> <th></th> <th>Budget</th> <th>Actual</th> <th>Variance</th> </tr> </thead> <tbody> <tr> <td>2015</td> <td>153,000.00</td> <td>139,105.39</td> <td>(13,894.61)</td> </tr> <tr> <td>2016</td> <td>153,000.00</td> <td>144,315.71</td> <td>(8,684.29)</td> </tr> <tr> <td>2017</td> <td>153,000.00</td> <td>128,710.22</td> <td>(24,289.78)</td> </tr> </tbody> </table> <p>3) City of Dallas parking procedure is/has for the last few decades been: • Parking on a City of Dallas parking lot – which is simply an improved surface, not covered parking, and not a garage, etc. there is no charge assessed to employee(s): OCMC, City Service Centers, Branch libraries, Water and waste water treatment plants • Parking in/on a City of Dallas parking facility which is covered or an enclosed garage a charge is assessed to the employee to maintain the facility: City Hall, Central Library, Convention Center</p> <p>All revenue for parking in the City Hall garage goes to CES, as CES bonds were used to pay for the garage construction. CES in turn pays for the maintenance and administration of the garage.</p> <p>(NEW - 3/24/18) Currently assessing the seven police stations to determine the Phase II (Security cameras and lighting) and Phase III (Building improvements) needs. Depending on the remaining balances from Phase I, we plan to proceed with Phase II and Phase III by November 2018.</p> <p>(NEW- Blue Sheet - 3/21/2018) The Office of Bond Program (OBP) has met with Equipment and Building Services (EBS) to discuss the status of timelines/schedules for the 2017 Bond Program projects for Propositions G pertaining to the Dallas Police Department. In discussion with EBS, the proposed scope of work for the Security Improvements projects is as follows: 1. Phase I: Fencing and gates (replace fence and install new electrical gates) 2. Phase II: Install security cameras and lighting 3. Phase III: Interior building improvements 4. Concrete (only in approximately 3 identified areas)</p>		Police Parking Revenue				Budget	Actual	Variance	2015	153,000.00	139,105.39	(13,894.61)	2016	153,000.00	144,315.71	(8,684.29)	2017	153,000.00	128,710.22	(24,289.78)	Jon/Jody	Recommend Closing
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2/27/2018	MSIS	Need definitive timelines and schedule for completion of the DPD and DFR repairs. The history of project delivery had been frustrating for CMs.	<p>(NEW- Blue Sheet - 3/21/2018) The Office of Bond Program (OBP) has met with Equipment and Building Services (EBS) to discuss the status of timelines/schedules for the 2017 Bond Program projects for Propositions G pertaining to the Dallas Police Department. In discussion with EBS, the proposed scope of work for the Security Improvements projects is as follows: 1. Phase I: Fencing and gates (replace fence and install new electrical gates) 2. Phase II: Install security cameras and lighting 3. Phase III: Interior building improvements 4. Concrete (only in approximately 3 identified areas)</p> <p>EBS has moved forward with Phase I of the Security Improvements projects at the following seven (7) patrol stations: 1. South Central Patrol Division 2. North East Patrol Division 3. Central Patrol Division 4. South East Patrol Division 5. North West Patrol Division 6. North Central Patrol Division 7. South West Patrol Division</p> <p>Construction start date: 3/12/18 Completion date: 7/2/18 Duration of Project: 77 days</p> <p>OBP is requesting updates on a weekly basis from EBS Project Manager. Will update CM McGough's Office as able.</p>	Majed	Open																				

2/28/2018	PS	<p>The memo says they do it, but what is the protocol? 1) How to verify? 2) How do we ensure its passed on to officers?</p> <p>(OLD) Enhanced Neighborhood Patrols: There is no coordination with area patrols to do hand-offs, can this be addressed? Provide a copy for the next meeting of the written directive.</p>	<p>(Update) Patrol stations commanders have weekly reoccurring meetings to discuss crime trends, significant offenses, deployment strategies and any other public safety concerns. One of the presenters in that meeting is the Crime Analyst. That officer briefs crime information to include intelligence gathered from citizens, other agencies, ENP officers, etc. The Crime Analyst takes that information and disseminates to other officers in daily roll calls and intelligence bulletins for situational awareness. Patrol commanders ensure all information is passed on to all line officers.</p> <p>(OLD) Provided CM McGough with ENP memorandum on 2/27. The Assistant Chief over the patrol Bureau will put out a written directive to all seven patrol divisions through the Deputy Chiefs. This directive will require all Officers working an ENP that gain valuable information to share this important intelligence with the crime analyst of the appropriate division at the conclusion of their shift. This intelligence information may consist of recent crime trends, suspect information and BOLO's that is needed for law enforcement and officer safety purposes. It can be provided to the crime analyst verbally or in writing. The crime analyst will be responsible for creating intelligence bulletins that will be placed on the Chiefs board to be read at detail. Information obtained while an officer is working an ENP that requires immediate dissemination will be broadcast over the radio and routed to the Fusion Center.</p>	Jon	Recommend Closing
2/28/2018	QOL	<p>1) Need an individual briefing and understanding of how we use cameras. 2) How do we decide where we place cameras? Who is our go to person for cameras and deciding where they are placed?</p> <p>(OLD) Chapter 125 - cameras are not being used to help prosecutors to deal with hotspots across the City; provide background information on how cameras are being used and whether they are beneficial. How many cases have we used video evidence in Chapter 125 cases or other investigations? Since October 2017 how many? Examples of use in nuisance cases.</p>	<p>(Update) A meeting with the council member was scheduled for Thursday 4/5. At this meeting the RISK team discussed the program in depth and their findings from camera usage with Nuisance Abatement properties and cases specific to District 10. The meeting comprised of Lonzo Anderson, Jon Fortune, Tiffany Young, David Jones, and Danny Martinez agreed to meet quarterly with CM McGough to give him updates on the properties within his district. According to D10 staff this issue has not been resolved, however, that is the reasoning for the quarterly updates.</p> <p>(OLD) Staff scheduled a meeting with the councilmember as requested. A summary of the meeting will be provided.</p> <p>(OLD) Overt cameras are positioned to record in "hot spot" areas that are likely to capture criminal activity. The cameras are visible and display DPD logos to ensure the public is aware of their presence. DPD staff monitors calls for service, verifies camera location, and provides responding patrol officers and detectives with real time intelligence information. They are often able to provide video evidence of actual offenses in addition to activities leading up to and after the commission of a crime. During an investigation, patrol officers and detectives review respective footage for video evidence. The retention schedule for video storage is 14 days.</p>	Jon	Recommend Closing
2/28/2018	PS	<p>(Update) Provide periodic updates on status of case and injunction</p> <p>(OLD) Jays Food Mart (off White Hurst) & EZ Trip (on Bent Creek) - What is DPD doing in terms of enforcement to address loitering and illegal activity? How were they issued liquor licenses when they are 280 ft. from a church? What is the communication process like with TABC?</p>	<p>(Update) Reached out to Chief Lonzo, Maureen Milligan and Rita Ballard on final update. As of 3/25/2018 Southeast Patrol Officers addressed Adam's Food Mart, 9535 Bruton Road, each day, several times a day, from March 13th through March 18th. The officers did not observe any criminal activity while on site. Additionally, the Bike Squad was added to this service request as a force multiplier. The only enforcement activity that was captured was a traffic stop that resulted in a traffic violation citation. Southeast is still monitoring this location and Chief Anderson has asked the reporting person be contacted to gather more intelligence.</p> <p>(OLD) 1.) The city filed for a temporary injunction against K & J Dollar (another business located near J's Food Mart) from utilizing its TABC permit to sell alcohol within 300 feet of a church, and the temporary injunction against K & J Dollar was granted on 11/16/17 by the court; 2.) This EZ Trip is currently under litigation by the city.</p> <p>Northeast has been focusing on Jay's Food Mart and addressing illegal activity by assigning the Crime Response Team to conduct surveillance and enforcement at this location. Narcotics Division has also been assigned to this location. This business is a RISK (TEAM CASE).</p> <p>According to the community prosecutor, Jay's Food Mart is not within 280 feet of a church. The community prosecutor states the K & J Dollar located at 9780 LBJ Freeway (Skillman and Whitehurst) is actually 278 feet from the church and should not have a liquor license. Community Prosecutors have exhausted their options with TABC regarding this location to have the liquor license revoked. The City has filed a lawsuit and the injunction court date was 11/16/2017.</p> <p>The store was granted a liquor license while the City was filing a protest. The store filed a new license which was granted by TABC while the protest was being filed by the City of Dallas.</p> <p>Northeast Division does not have a QT on Bent Creek.</p>	Jon	Recommend Closing
2/28/2018	PS	<p>Need date and metrics related to service</p> <p>(OLD) Operation of Jails - we currently pay \$9M to the County for operation of jails but DPD is spending too much time in booking; how can we improve and expedite the process? What metrics are in place?</p>	<p>(Update 5/25/18) Jon Fortune has met with Darryl Martin, County Administrator, Dr. Cerise, and Dr. Porsha with Parkland Hospital to discuss the need to establish a dedicated team to administer blood draws. The City has created options that include retraining the existing non-serum breathalyzer technicians to also conduct blood draws. ACM Fortune is scheduled to meet with the County Budget Office on 6/11/18 to learn how current jail funding for medical services are charged to the City with the goal of establishing or funding proposal for a City managed blood draw program.</p> <p>(OLD) County based contracts are being reviewed along with training costs. IT currently takes about an hour to an hour 1/2 for a medical intake process. Chief Hall is following up with Darrel Martin on jail space and blood draws to retrain current staff. This includes 16 hours (7-10 sticks a day) of training existing employees according to Dr. Issacs this time is sufficient and less expensive than using a county service where a percentage would be charged. The three main concerns for Captain Mclain are computer band width, phlebotomist blood drawing procedures for DWI arrest, and staff-reviewal of arrest report approval process.</p> <p>(OLD) Jon and Chief Hall are scheduled to visit the Jail on the night of March 29th to assess the in-take process.</p> <p>(OLD) DPD is performing an analysis on this process and will follow-up once the report is complete.</p> <p>(OLD) Please see attachment titled "Dedicated County Employee for Lew Sterrett Booking of DPD Prisoners".</p>	Jon	Follow-Up Needed
	QOL	<p>Opportunity Maps - would like to explore the possibility of creating opportunity maps for the City. Provide background and possible implementation.</p>	<p>(NEW) Staff has reached out to Opportunity Dallas multiple times and has not received an update. Staff will continue to reach out for a status update on the project.</p> <p>(OLD) Mike Koprowski with Opportunity Dallas plans to publish an interactive map on their website where people can search through the Opportunity Index in early January. They are currently working through the mechanics of getting it online.</p>	Nadia	Closed

CM McGough One-On-One

Updated: 6/5/2018

<p>2/28/2018</p>	<p>PS</p>	<p>(NEW) RISD/SRO Laptops: City needs to respond/ask RISD to fund these positions. Amend the ILA to do "true officer" and confirm \$211,048 amount. (OLD) Is it feasible to provide SRO's laptops? (OLD) School Resource Officers - Lake Highlands HS: Would like to get two more for RISD</p>	<p>(Update) Luther Robertson is the Safety Coordinator for RISD. Mr. Robertson confirmed each High School has at least one SRO and up to two, depending on the size of the school. RISD Middle Schools have only one SRO, RISD absorbs the emolument commitment for these officers. Chief Avery Moore had a phone conference with Dr. Joshua Delich, who is the principal of Lake Highland High School, and he is very pleased with DPD's SRO officers. He expressed the issues with the off-duty contingent has improved. The SRO's and the off-duty officers are working more cohesively together. Dr. Deluch and Chief Moore have an end of the year plan to evaluate the program. (Old) DPD is working with CIS to get the desktops/laptops for the school. It will be a desktop with docking station laptops for the two officers. (OLD) Placing two additional officers in RISD as SRO's would require DPD to pull officers from the call answering pool. In addition it would negatively impact the DPD budget. In order to place (2) additional on-duty officers to work as SRO's for RISD, DPD would request an amendment to the existing ILA. DPD would request that in the ILA it would require RISD to reimburse the police department for full cost recovery. The two officers salaries, benefits and pension are estimated at approximately \$211,048 along with any overtime worked by these officers related to work on the RISD campus.</p>	<p>Jon</p>	<p>Recommend Closing</p>
<p>1/26/2018</p>	<p>MSIS</p>	<p>Wayfinding signs in District 10</p>	<p>(No Update) (NEW - 4/16) This was delayed as CM McGough's district office is not yet ready to open. As it gets closer in the coming weeks, Transportation Staff will ensure that wayfinding signs are placed.</p>	<p>Majed</p>	<p>Recommend Closing</p>

CM Thomas One-On-One

Updated: 6/5/2018

	Strategic Priority	Item	Response	Staff Assignment	Status
	MSIS	Recycling Programs at Apartments	<p>(Update #3 - 5/25) The multifamily recycling ordinance is scheduled for Council's consideration on June 13, 2018.</p> <p>(Update #2 - 4/12) Sanitation is scheduled to bring back a multi-family recycling ordinance to QOLAC committee. on May 14, 2018.</p> <p>(Update #1) Sanitation briefed the Quality of Life, Arts & Culture Committee on the City of Dallas Zero Waste Plan: Multi-family/Commercial Update on January 22, 2018. Staff will brief the committee in 60-90 days on a multi-family recycling ordinance.</p> <p>(OLD) As adopted in the Dallas' Zero Waste Plan (February 2013), the Multifamily and Commercial property recycling participation is voluntary. The plan states that Council could consider a mandatory commercial recycling ordinance in 2019 if significant progress is not made by voluntary efforts. City staff and commercial stakeholders (Apartment Association of Greater Dallas (AAGD), Hotel Association of North Texas (HANTx), Building Office Managers Association (BOMA) Dallas, and Texas Campaign for the Environment) hold quarterly meetings to advance recycling programs.</p> <p>Staff continuing research on Universal Recycling Ordinances (recycling mandates) and has been researching and reviewing established ordinances, best practices and "lessons learned" in other cities. Staff will be visiting other Texas cities with mandates to observe best practices and programs, discuss obstacles and their potential solutions, and meet with City staff and commercial businesses about "lessons learned" and progress to date. Staff anticipates briefing the Quality of Life, Arts & Culture committee in January 22, 2018 with additional information and universal recycling ordinance options.</p>	Jody	Open
	MSIS	<p>Digital Inclusion:</p> <ol style="list-style-type: none"> 1. What can we do to host a Urban Hack-A-Thon? What can they do for the City? 2. Look up Mark McDaniel (not former City-employee) on Sustainable Opportunity Solution Coding <p>(NEW) Provide an update of concept by May 2018</p>	<p>(No Updates) To host a hackathon, the City would want to define what the goals of the urban hackathon. An example of a recent hackathon is the Riverside Urban Hackathon 2017. The challenge of the of the event was to create new and engaging tools & experiences for tourism in downtown Riverside, CA (http://bustler.net/competitions/5393/riverside-urban-hackathon-2017).</p> <p>For some background information, a hackathon is a design event in which computer programmers and others involved in software development, including graphic designers, interface designers, project managers, and others, often including subject-matter-experts, collaborate intensively on software projects. The goal of a hackathon is to create usable software.</p> <p>What a hackathon could do for the city include:</p> <ul style="list-style-type: none"> • Promote and reinforce innovation • Stimulate the accelerated development of tangible solutions that benefit the City • Identify promising talent that may someday be a future employee of the City • Empowers entrepreneurial talent to innovate faster and translate problems into real mobile and web applications that citizens can judge how effective they are in transforming the environment • Identify talent so that their projects and ideas can evolve to produce a real impact in the City • Encourages communities of entrepreneurs, developers, and designers to focus on building innovative solutions for smarter cities • Brings together developers, entrepreneurs, university professors, researchers and people interested in making their city a better place <p>Staff looked up Mark McDaniel and Sustainable Opportunity Solutions Coding. Staff found a fundly page which was trying to raise money for youth to attend coding camps (https://fundly.com/s-o-s-sustainable-opportunity-solution). Staff could not find any other information</p>	Jody	Open
	GPFM	(NEW) Provide a forecast of high profile RFPs/projects; model from Cincinnati	(NEW) Through the City's OBD outreach efforts, we provide a procurement forecast that is sent to chambers of commerce, contractor association, trade associations and vending community regarding upcoming RFPs and projects.	Kim	Open
	GPFM	(NEW) How does the City work with prime contractors to get around pre-arranged subcontracting/partnerships and begin to open up new opportunities for other firms. Look at Cincinnati, OH model	(NEW) Through OBD, we are working with revamping our scoring criteria to incentivize prime contractors who bring new, emerging subcontractors to the procurement process. This will allow the City to send a strong message that the City desires a diverse group of contractors who are provided with opportunities to do business with the City for the first time.	Kim	Open
	ENV	Golf Club of Dallas - What are their options for tax relief? - Can bond funds be used to purchase the property and partner with the School Board to utilize the property?	Staff will schedule a meeting with CM Thomas to further understand the request. It depends on what type of Bond Funds. Economic Development funds have to show an economic development purpose. If this is to go towards a school board purpose then it sounds like a public purpose where no economic development will occur.	Raquel	Open
	ENV	How do we currently provide certain Chambers of Commerce with financial support? Who receives some level of support from the City? What is the rationale? Provide a list of those we are supporting and a complete list of those that exist.	The City does not provide financial support to any chambers.	Kim/Raquel	Open

	MSIS	<p>Google Maps - work with Google maps to figure out a way to not direct semi's through Kiwanis Road (Nestle Facility) and residential neighborhoods; look at what it would take to put up wayfinding signs and implement DPD enforcement to not allow semi's to go through the neighborhood.</p>	<p>(NEW - 5/30/18) CM Thomas spoke with TRN staff and requested that the street signs be reset as they were leaning. MCC SR 18-00249038 was created on May 24th to have the signs repositioned. This should be completed within the week.</p> <p>(OLD) TRN staff has taken the following measures to encourage trucks avoid to Grady Niblo, Kiwanis and other neighborhood streets on their way to the Nestle facility and other warehouses on Mountain Creek Parkway:</p> <ul style="list-style-type: none"> • Staff contacted Google Maps and worked with them to ensure that Google Maps direct traffic on Spur 408 to exit on W. Illinois Ave. or W. Kiest Blvd. for Nestle facility and other destinations on Mountain Creek Parkway. Staff independently verified that Google Maps is directing traffic to use Kiest and Illinois exits to access Mountain Creek Parkway from Spur 408 • Staff provided maps showing recommended truck route to the Community Engagement Unit of the Southwest Patrol Division and requested that they reach out to the Nestle facility and other warehouses located on Mountain Creek Parkway to provide these maps to the semi-truck drivers • Installed "NO TRUCK" and additional signs informing vehicles that there is no access to Nestle facility from Grady Niblo. These signs have been installed on 6900 block of W Ledbetter Ext and 5200 block of Kiwanis Road <p>These measures should reduce truck traffic on Kiwanis and other neighborhood streets.</p>	Majed	Recommend Closing
		<p>Emergency Preparedness in Southern Dallas: What is our plan? Where do/would people go? Education on such things as evacuation routes/process and shelter information etc. How are we making people aware/educated on these types of matters?</p>	<p>(5/30/18) On April 25th OEM Director Rocky Vaz provided the following information: The Office of Emergency Management developed and conducts Community Preparedness programs on a regular basis. The Community Preparedness Section has developed original content and material that are available to all residents.</p> <p>Specifically, to District 3, the Community Preparedness Team has participated in three community events since February 2017, these events include:</p> <ul style="list-style-type: none"> -Neighborhood Meeting with Kimball Square Neighborhood Association – 2/28/17 -Twins Falls Park HOA Picnic – 5/20/2017 -UNIDOS Chief on the Beat Safety Fair – 9/23/2017 <p>In addition to these events, the Community Preparedness team have scheduled a delivery of our Disaster Preparedness Program to the Club Oaks Neighborhood Crime Watch. This event is scheduled for June 11th, 2018. The Disaster Preparedness Program educates residents on making a plan, building a kit, and being involved in emergency preparedness. In the event of a major emergency affecting District 3, we train and encourage residents to seek information from traditional media sources, social media, or to get critical information by going to the nearest Recreation Center. These centers would serve as centers for immediate shelter and relief following an emergency and could transition into longer term shelter operations if necessary. The information was provided to Councilmember</p>	Jon	Recommend Closing
	GPFM	<p>Equity Indicators Project - Community Engagement</p> <p>(NEW) Provide list on community engagements</p>	<p>(Update - 4/15/2018) During February and March 2018, UTD convened 7 listening sessions and attended 2 town hall meetings to gather input and hear from Dallas residents, advocates, and service providers about their perceptions on Dallas' current state of equity in topical areas identified by researchers. The 7 sessions were on the following topics: public health, education, arts and culture, transportation, justice, economic opportunity, and housing. The data collected during these sessions has helped to inform the equity indicators project. The Equity Indicators report is currently in draft form, but will be finalized shortly. Theresa O'Donnell will be providing an update on the report to the Human and Social Needs Committee on May 7, 2017.</p> <p>(OLD) The City of Dallas has partnered with the University of Texas at Dallas (UTD) for this project</p> <ul style="list-style-type: none"> -Originally, community engagement was going to take place in conjunction with the Neighborhood Public Hearings for HUD Grants. -UTD presenters attended two of the HUD meetings. Quality feedback was received, but citizens felt that there were too many topics of discussion at the meetings. In light of this, the Office of Resilience and UTD are adjusting their outreach plan and new community engagement meetings should be ready by the end of the week (February 2nd) -Theresa O'Donnell spoke with CM Thomas on the phone about this on Monday, January 29th -CM Thomas and the city manager will be notified as soon as the new community engagement meetings have been scheduled 	Theresa O'Donnell	Open

CM Narvaez One-On-One

Updated: 6/5/2018

Date Assigned	Strategic Priority	Item	Response	Staff Assignment	Status
	PS	Provide clarity on the crisis intervention hand-offs to 311.	Crisis Intervention is no longer under the Police Department and reports to Community Services. A normal community service referral regarding certain quality of life issues, including homeless encampments requires officers to place a 311 service request for tracking and accountability purposes. In the interest of our citizens and safety, officers can call Crisis Intervention caseworkers directly for emergency situations and will follow-up by placing the 311 request. Officers will use 311 for all other non-emergency situations.	Nadia/Jon	Recommend Closing
11/1/2017	ENV	Is there a different term that can be used instead of 'affordable housing?' There's a stigma associated with the word.	There should only be a discussion of market rate housing that is accessible to families at all income bands. The housing itself is not "affordable" it is all built to a market standard so should only be referred to market housing. Note that the Downtown 360 plan refers to development of a diversity of housing product.	Raquel	Recommend Closing
3/5/2018	HSN	Homeless Encampment @ Medical District & I-35 Concerned about the fence underneath the bridge that was recently installed. He indicated that the fence was supposed to be taller as well as black or green (chain link was okay). The fence that was installed is a regular chain link fence and does not look good. Additionally, it doesn't extend to the curb or the width of the bridge & encampments are being built along the side of the fence.	(New - Blue Sheet) The fence that was installed under I-35 (Stemmons Freeway) at Medical District Dr. is a six foot silver, chain link fence. This is the same type of fence that has been used at other former homeless encampments. Staff never proposed installing a green or black fence at Medical District Dr. Because homeless individuals have been known to sit in the small spaces immediately below the bridge, additional fencing was placed on the corners of the bridge. In addition, the height of the fence was increased to prevent individuals from jumping over it from a retaining wall that extends underneath the bridge. As of 03/19/18, the homeless have not gained access inside the fence. A small portion of the fence was struck by a vehicle and was quickly repaired by the contractor approximately two weeks ago. TXDOT approved the fence design and, for motorist safety reasons, does not allow the placement of fences to the curb. The northwest portion of the intersection is currently being used to stage TXDOT heavy equipment and materials. Staff has already been advised that additional areas of the intersection will be needed in the coming months for other construction projects.	Nadia/Charletra	Recommend Closing
3/5/2018	PS	YMCA storefront @ Bickers and Hampton Rd. 1) Are we leasing this space and if so at what cost? 2) West Dallas DPD Officers (NPOs) are already at this location but is it feasible to have other officers assigned to West Dallas to be located at this site as well given the size of the site and/or operational impacts on the SW Division response times, etc. 3) Would like to have them all relocated to the West Dallas Multipurpose Center when fully renovated	(New - Blue Sheet) 1) The City of Dallas leases this space for \$1/year from DHA. 2) With regard to assigning additional officers to this site to reduce response times in West Dallas, division leadership has recommended that all officers continue to report to Southwest Sub-station and with specific instruction to maintain a heavy presence in the area of West Dallas, known to as the 20s patrol area. This is the process in which that office is currently doing it and it works great. 3) DPD members share space in the overall center. Concerns for adequate parking and vehicle security for members based out of this location would become critical.	Jon	Recommend Closing

CM Narvaez One-On-One

Updated: 6/5/2018

<p>3/5/2018</p>	<p>PS</p>	<p>What is the status of Cypress Waters and the potential for an ILA with Irving and Coppell related to public safety (police & fire) and public works/ water service, etc? We need to advance this effort if it makes operational sense. In this discussion aslso include" Library residency policies, Coppell ISD/ILA for services, Mobile unit/Book Mobile.</p>	<p>(Update 5/25/18) A meeting has been scheduled for 6/5/18 with ACM Fortune and Irving City Manager Chris Hillman to discuss the updates for the Cypress Water Development. Mr. Hillman has meet with Irving Staff and will be providing information to ACM Fortune. They will discuss next steps to reengage and develop a strategy for Fire and Police Service to this area.</p> <p>(Old) After the meeting on 4/16/2018, Irving City Manager, Chris Hillman, was going to speak with the Irving Assistant City Manager over Public Safety and Irving Mayor on revisting the ILA. Unfortunatley, ACM Fortune has reached out twice via email and phone and has not received an answer. Irving City Office will be contacted again to see if there is an update on potentially revisiting the ILA.</p> <p>(Old) An executive public safety staff meeting is schduled for 4/16/2018 to discuss communication between Irving City Manager Chris Hillman regarding public safety at the Cypress Waters. This meeting will be attended by Chief Hall, Chief Coatney, Gloria Carter, Rocky Vaz and Jon Fortune. After the meeting, this matrix will be updated.</p> <p>(Old)Jon spoke with Chris Hillman, Irving City Manager on March 12 to discuss public safety at the Cypress Waters development in the City of Dallas. Mr. Hillman provided some background and perspective on the history and reasons why an ILA between Irving and Dallas for fire service did not advance in 2015. It was agreed that there was some value to reopening a discussion on fire and police service to this remote area of Dallas. To that end, Mr. Hillman is going to visit with his mayor and the chair of the Irving Public Safety Committee to determine their interest in renewed conversations and report back with their feedback.</p> <p>A conference call is scheduled with Irving City Manager Chris Hillman on Monday, March 12 to discuss Cypress Waters. An updated response will be provided after this date.</p>	<p>Jon/Joey</p>	<p>Follow-Up Needed</p>
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Date Assigned	Strategic Priority
	GPFM
	GPFM
	QOL

Item
FMLA for Married Couples
(NEW) Council Committee Procedures
(NEW) NeighborUp - how do we rebrand and keep private to focus on areas such as poverty?

Response	Staff Assignment
(NEW) HR and the City Attorney's Office is reviewing the existing policy for opportunities to address the concerns brought forward.	Molly
	Kim/Scott
	Kim/Scott

Status
Open
Open
Open

Strategic Priority	Status
GPFM	Open
HSN	Closed
ENV	Recommend Closing
PS	Follow-Up Needed
MSIS	
QOL	